

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 14

12

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 14, 2012 at 7:00 p.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones, and Jonathan D. Sams

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, Mike and Rebecca King, Paul Rogan, Donna Nozar, Joe Konieczko, Rich Stupak, Fran Toupin, Larry Williams, Robyn Mack, Kristen McCullan, and Michael Shaffer.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Ms. Fran Toupin and Mr. Rich Stupak discussed their concerns regarding the racino on Union Road. Mr. Sams provided information to the residents regarding the racino. The racino is proposed to be placed on Union Road. The current race track will be moved to this locating for racing.

Mr. King addressed the street light for Twin Oaks Subdivision and Mr. Sams informed him that at this time the Trustees have decided not to add the light. A letter will be sent to all property owners in the Twin Oaks Subdivision addressing the decision.

Ms. Robyn Mack requested the Trustees assistance in solving an issue with the shooting range behind her property. Ms. Mack came home to discover a bullet inside her home. The sheriff's office also noted addition bullets on the outside of her home. She is requesting any assistant that the Trustees can provide to assure a safe residence for her and neighbors. Mr. Sams informed Ms. Mack that he would follow up with the Mr. Sims and contact her regarding the outcome.

Mr. Larry Williams discussed a drainage issue with the front of his property on New England Way. The Trustees informed Mr. Williams that the township cannot enter private property to correct water issues.

Warren County Regional Planning Commission submitted Preliminary Plat for Green-McGowan Acres for the Trustees and Fire Chief to review. The Trustees and Fire Chief have no objections or concerns regarding this preliminary plat. A letter will be sent to the Warren County Regional Planning Commission with this information.

Mr. Jones informed the Trustees that he attended the Storm Water meeting that the Engineer's office presented. They will address, in the future, the problems and resolutions to maintain the storm water.

Mr. Shaffer reported that at the executive regional planning meeting they are discussing comprehensive plans for other township as a means to bring in additional fees.

The Fiscal Officer notified the Trustees that Ms. Jacqueline Davis passed her intermediate EMS and should receive a pay increase of \$1.00 per hour. Mr. Jones made a motion to increase Ms. Davis' pay \$1.00 per hour effective May 5, 2012. Her new rate of pay will be \$16.10 per hour. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-05-02**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint reported that the township will be receiving a bill for the maintenance on the garage doors, annual testing for air packs, and the water softener repair. Chief Flint requested the purchase of dress shirts for all employees. The cost per shirt will be \$30.00. The total cost for all employees will be \$1,500.00. Mr. Jones made a motion to purchase the shirts from Gall's. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-05-01**. (A copy of the resolution is included in the minutes). Chief Flint discussed with the Trustees the coverage for storm damage and suggested that Mr. Wilson take the suburban home on nights that bad weather is predicted. The Trustees approved this request. The Eagle Scout project has been completed and Mr. Hawley will be placing the benches at the park and cemetery. Chief Flint reported that fireworks request are being received and he would like to look into charging a fee for this process. Assistant Chief Monroe stated that May has seen an increase in numbers for EMS runs. Assistant Chief Monroe requested an executive session to discuss personnel issues.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson discussed the new radios with the Trustees. Mr. Wilson requested the approval to bid on six (6) radios up to \$1,800.00. Mr. VanDeGrift made a motion to approve a bid up to \$1,800.00. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Wilson discussed with the Trustees a need to purchase a roller for the Road Department. The township could rent one at a cost of \$500.00 - \$700.00 weekly. Mr. Wilson would like to purchase one at a cost not to exceed \$7,000.00. Mr. Jones made a motion to purchase a roller at a cost not to exceed \$7,000.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-05-03**. (A copy of the resolution is included in the minutes). The Trustees requested that tools be purchased to carry in the Road Department work trucks. Mr. Jones made a motion to purchase tools at a cost of \$1,000.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-05-04**. (A copy of the resolution is included in the minutes).

Correspondence – In:

- *Email for cost of chip seal for the 2012 year.
- *Letter from Care works regarding MCO
- *Letter from Central Ready Mix that they have assumed plant operations for Wm. Oeder Ready Mix
- *Letter from Jon vanGilse regarding property at 2237 Hart Road
- *Letter from Public Works Integrating Committee for appointments representatives
- *Letter from WC Engineer's Office for work permit on Peach Tree Dr.
- *Letter from Ohio Insurance Services Agency regarding healthcare reforms
- *Letter from Warren County Water System Report
- *Letter from FIA regarding credit card replacement
- *Letter from Warren County Combined Health regarding high grass at 2850 West Ave.
- *Letter from Warren County Combined Health regarding high grass at Cedar Trace
- *Letter from Warren County Combined Health regarding high grass at 1716 Marietta Dr
- *Letter from Southwest Ohio Air Quality Agency regarding anti idling campaign
- *Letter from Warren County Regional Planning regarding Issue 2 money
- *Letter from Workforce One regarding prevailing wage seminar
- *Letter from Miami Valley Hospital regarding care flight
- *Letter from WC Engineer's Office regarding the Trails of Shaker Run Section 6
- *Letter from Western Water Co annual membership meeting

Correspondence – Out:

- *Letter to WC Zoning regarding site plan review for 665 North Boardway
- *Letter to WC Zoning regarding site plan review for Shaker Road

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.17344 through 17498, (copy to follow) and Voucher 58, 59.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$1,868.34 (March 2012 Motor Vehicle License Tax), \$7,062.57 (March 2012 Permissive Auto Tax), \$1,629.00 (March 2012 New \$5 Permissive Auto), \$6,789.64 (April 2012 Gas Excise Tax) Anthem – \$1,967.11 (Life Squad Services), USAA - \$1,948.00 (Life Squad Services), CareSource - \$339.92 (Life Squad Services), UnitedHealthCare - \$4,826.49 (Life Squad Services), Aetna - \$3,642.05 (Life Squad Services), Gilley - \$30.00 (Life Squad Services), Molina HealthCare - \$363.44 (Life Squad Services), Cigna - \$802.14 (Life Squad Services), Humana - \$4,213.06 (Life Squad Services), State of Ohio - \$324.77 (Life Squad Services), State Farm Mutual Auto - \$848.00 (Life Squad Services). Lebanon Citizens National Bank - \$5,612.36 (Various Interest Receipts), StarOhio - \$2.31 (Various Interest Receipts), The Hatfield Inn - \$39.40 (March 2012 Motel Tax), State of Ohio - \$290.00 (Fire Training Grant), Deerfield Twp - \$1,080.00 (Swift Water Rescue), Wayne Twp - \$270.00 (Swift Water Rescue), Time Warner Cable - \$24,411.24 (1st Quarter 2012 Franchise Fee), Turtlecreek Township Auxiliary - \$17.25 (Reimbursement for Supplies).

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Sams "YEA", Mr. VanDeGrift "YEA", and Mr. Jones "YEA" the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. VanDeGrift "YEA" and Mr. Jones "YEA" the Board returned to regular session.

There being no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for May 29, 2012 at 8:00 am.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-05-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a dress shirt for all employees at a cost of \$30.00 per shirt. The total cost will be approximately \$1,500.00 from Gall's. Source of the funds will be the EMS/Fire Special Levy Fund Account #2193-290-599-0005 (Other - Other Expenses). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of May, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-05-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that

WHEREAS, the Turtlecreek Township Board of Trustees approved the pay increase of \$1.00 per hour effective May 5, 2012 for Jacqueline Davis. The new pay rate will be \$16.10 per hour effective May 5, 2012.

Mr. Jones moved to adopt the foregoing resolution. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of May, 2012.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer

**RESOLUTION 12-05-03
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a roller not to exceed a cost of \$7,000.00 from E-CON-O-WISE. Source of the funds will be from the Road Department #2031-760-740-0000 (Machinery, Equipment and Furniture). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of May, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-05-04
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase tools not to exceed a cost of \$1,000.00. Source of the funds will be from the Road Department #2031-330-430-0000 (Small Tools and Minor Equipment). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of May, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer