

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JULY 31

12

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on July 31, 2012 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones, and Jonathan D. Sams arrived at 8:30 a.m.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Erin Monroe, Larry Wilson, Martha Paige, and Michael L. Shaffer.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer received a call from WC Zoning regarding an issue at 2438 Trinity Drive. There is a vehicle with a trailer attached that is blocking the sidewalk at this address. Mr. Wilson stated that he is aware of this issue and has contacted the WC Sheriff's Office and they will follow up with the resident to have this issue resolved.

The Fiscal Officer requested a replacement computer be purchased for the report room. Mr. VanDeGrift made a motion to purchase a new Dell computer at the approximate cost of \$519.00. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-07-05**. (A copy of the Resolution is included in the minutes).

The renewal for the township's annual group rating for Worker's Compensation is due to the Frank Gate Company in the amount of \$3,000.00. Mr. Jones made a motion to approve the renewal. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

A letter was received from the Warren County Engineer's Office regarding the acceptance of the Reserves of Timbercreek. Mr. Jones made a motion to accept the Reserves of Timbercreek for public maintenance. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

A letter was received from Warren County Regional Planning regarding the replat of Lot 2 and Lot 3 at Lane Airpark. The Trustees have no objections or concerns regarding this replat. A letter will be sent to the Warren County Regional Planning.

Ms. Martha Paige addressed the Trustees with regarding to the status of the township zoning. The Trustees informed Ms. Paige that a public hearing will be held on August 13, 2012 at 7:00 p.m. to address the zoning. Ms. Paige requested a copy of the zoning text and map which she will then email to residents. Ms. Boggs provided Ms. Paige with the copies.

Ms. Martha Paige also requested if the township still have an open seat for an alternate on the Warren County Regional Planning Commission. The Trustees informed her that they did still have an opening. Ms. Paige requested that she be added as the alternate. Mr. Jones made a motion to add Ms. Paige as an alternate to the Warren County Regional Planning Commission for the quarterly and monthly meetings. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Ms. Boggs will forward a letter to the Warren County Regional Planning Department regarding the addition.

Mr. Mike Shaffer reported on the Warren County Regional Planning meetings. Mr. Shaffer informed the Trustees that in the Shaker Run Development on the private drive that they have added a turn around. This is a follow up in regards to the Fire Chief's concerns regarding emergency equipment on this street.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief, Mike Jameson, Assistant Fire Chief, and Erin Monroe, EMS Chief reported fire and EMS incident information. Chief Flint informed the Trustees that the life pack units will need to be replaced and that he will obtain that cost of the replacement units and provide the amount at the next meeting. Assistant Chief Monroe reported that the department has been awarded \$6,000.00 for the 2013 Training Grant. The Trustees were provided with information regarding the quotes to clean the carpet/tile for the station. The decision on the quotes will be made at the next meeting. Assistant Chief Monroe requested the purchase of a time clock that will be used for the hourly personnel. Mr. Jones made a motion to purchase the time clock at the approximate cost of \$419.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson reported that Glosser Road had been chip sealed but that it has issues with some areas of the road. The contractor will redo the portion of the road with the problems and Mr. Wilson will follow up to ensure the project is complete correctly. Mr. Wilson stated that parts of Liberty Keuter, Utica, and Hatfield roads would be striped upon the completion of the chip seal project. Mr. Wilson requested that the portion of these roads that did not receive chip seal also be striped. The approximate cost to stripe the roads will be \$6,000.00. Aero Mark Inc will be providing the striping. Mr. Jones made a motion to stripe the Liberty Keuter, Utica, and Hatfield roads. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-07-04**. (A copy of the resolution is included in the minutes). Mr. Wilson requested the purchase of hydraulic hose products and leasing of hydraulic hose crimper from Applied Industrial Technologies at the approximate cost of \$4,000.00. Mr. VanDeGrift made a motion to purchase the products and lease the machine. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 12-07-03**. (A copy of the resolution is included in the minutes).

Correspondence – In:

- *Letter from Warren County Combined Health District regarding discarded furniture
At trash dumpsters on Maple Oaks Estates, Melrose Lane
- *Letter from Warren County Combined health District regarding broken tree and limbs
At 6587 Hendrickson Road
- *Letter from WC Engineer's Office regarding acceptance of Reserves of Timbercreek
- *Notice from Time Warner Cable regarding agreement with WLWT
- *Notice of speed limit revision on Kirby Road
- *Letter from State of Treasurer regarding STAR Plus
- *Letter from ADS change of address
- *Letter from WC Regional Planning Commission regarding replat of Lot 2 & 3 Lane
Airpark

Correspondence – Out:

- *Letter of reference for Berry Dakin Insurance
- *Letter to WC Regional Planning regarding final plat for Green McGowan

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 17748 through 17842, (copy to follow) and Voucher .64

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$1,856.07 (June 2012 Motor Vehicle License Tax), \$6,694.01 (June 2012 Permissive Auto Tax), \$1,544.25 (March 2012 New \$5 Permissive Auto), \$2,586.89 (July 2012 Cents per Gallon), \$4,529.74 (July 2012 Local Government), Anthem – \$3,083.03 (Life Squad Services), TriCare - \$449.65 (Life Squad Services), Progressive - \$732.00 (Life Squad Services), Molina - \$180.25 (Life Squad Services), SuperValu - \$848.62 (Life Squad Services), Humana - \$988.00 (Life Squad Services), Medicount - \$642.29 (Life Squad Services), Lebanon Citizens National Bank - \$7,251.41 (Various Interest Receipts), The Hatfield Inn - \$74.46 (May 2012 Motel Tax), Hamilton Twp - \$810.00 (Swift Water Training), ML Baker - \$150.00 (EMS repair), Timberwood Estates - \$150.00 (2011-2012 Snow Plow Charges), Reserves of Timbercreek - \$90.00 (2011-2012 Snow Plow Charges), Pamela Umney - \$6.00 (Hat Reimbursement), B & G Oil - \$125.00 (Used Oil Removal), Bound Tree Medical - \$59.45 (Refund).

There being no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for August 13, 2012 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-07-03
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase hydraulic hose produces and lease a hydraulic hose crimper at the approximate cost of \$4,000.00. Source of the funds will be from the Road Department #2031-760-740-0000 (Machinery, Equipment). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of July, 2012

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-07-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Liberty Keuter, Utica, and Hatfield roads be striped beyond the chip seal project at the approximate cost of \$6,000.00. Aero-Mark Inc will provide the striping. The source of the funds for the project will be the Permissive Motor Vehicle License #2231-330-420-0000. Mr. Jones made a motion to stripe the additional portions of these roads. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Adopted this 31st day of July, 2012.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 12-07-05
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a Dell computer at a cost of \$519.00. Source of the funds will be from the General Fund #1000-110-599-0000 (Other – Other Expenses). Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of July, 2012.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer