

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 27

13

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 27, 2013 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams.

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Mike Jameson, Larry Wilson, Michael Shaffer, Penny Haas, JonPaul Campbell, and Warren Wilder.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Mr. VanDeGrift had requested that the township verify from Time Warner Cable how many residents use their service. There are 2,200 residents in Turtlecreek Township that use Time Warner Cable.

Ms. Boggs informed the Trustees that the township has received an invoice for the 2013 EMA Community Share from Warren County Department of Emergency Services in the amount of \$2,329.44. Mr. Sams made a motion to pay \$2,329.44 for the township's share. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-08-04**. (A copy of the resolution is included in the minutes).

The Trustees reviewed the zoning text amendments from Warren County Zoning Department. The Trustees have no comments or concerns regarding these amendments. A letter will be sent to the zoning department.

Mr. Wilder has a concern regarding his driveway culvert and trees that are down at the back of his property. Mr. Wilson will look into these issues and report back at the next meeting.

Mr. Shaffer discussed the zoning change requested for the Armstrong property located at 1711 N. State Route 42. The zoning change is from R1B to PUD.

Ms. Niehaus discussed with the Trustees the park shelters and meeting room reservations. It has been decided that the township will charge a \$100.00 for the park shelters to non residents effective January 1, 2014. The township meeting room will only be used for residents upon the approval of the Trustees. Mr. Sams made a motion to charge \$100.00 per park shelter for non residents. Mr. Jones seconded the motion. All voiced a "YEA" vote and motion was passed with **Resolution 13-08-05**. (A copy of the resolution is included in the minutes).

Mr. Sams discussed with the Trustees the upcoming SWOT meeting for the I75 Corridor and the meeting that was held with the Turtlecreek Township Comprehensive Committee. Mr. Sams also informed the Trustees that he has met with Chief Flint and Assistant Chief Jameson regarding future planning for the EMS/Fire Department.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Assistant Chief Jameson requested an executive session to discuss personnel. Chief Flint received a resignation letter from Mr. Bob Wallman effective August 16, 2013.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Mr. Wilson discussed the radios with the Trustees. Mr. Sams made a motion to purchase five (5) mobile radios and two (2) portables at the approximate cost of \$12,000.00. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 13-08-03**. (A copy of the resolution is included in the minutes). Mr. Wilson informed the Trustees that the storm water issue on Circle Drive has been completed. Mr. Wilson stated that he has spoken with the developers regarding the street repairs in Cedar Trace and Charleston Woods and they should be repaired with two weeks.

Correspondence – In:

- \*Resignation letter from Bob Wallman
- \*Email from Warren & Clinton Counties Mental Health newsletter
- \*Letter from MS Society regarding the bike ride on Aug 24 & 25
- \*Letter from Warren County Zoning regarding zoning permit under section 6.04 (E) (3) (A)
- \*Letter from Warren County Rural Zoning regarding violation of Junk Vehicles at 447 N. Waynesville Road property
- \*Letter from OTARMA regarding modification of insurance

Correspondence – Out:

- \*Email to Daniel Geroni from Jonathan Sams regarding kick off meeting for Turtlecreek Township Comprehensive Plan
- \*Letter to Daniel Geroni regarding record plat for the Estates of Keever Creek Section 1 Phase 2D
- \*Letter to John McMinn regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to Bill Prinz regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to Spencer Cropper regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to John Sanchez regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to Larry Hollingshead regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to Michael Shaffer regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to Homer Hendrickson regarding the SWOT meeting on August 28, 2013 from 7 -9 p.m.
- \*Letter to Commercial Fitness Solutions, Inc. regarding donation of equipment

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.19745 through 19803, (copy to follow) and Voucher 91-2013.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$3,729.71 (August 2013 Local Govt), \$1,755.00 (July 2013 New %5 Perm Auto Tax), \$2,449.43 (August 2013 Cents Per Gallon), \$1,820.32 (July 2013 Motor Vehicle License Tax), \$7,605.00 (July 2013 \$5 Permissive Auto Tax), \$1,772.32 (August 2013 Trailer Tax Like RE), \$379.85 (August 2013 2<sup>nd</sup> Half Trailer Tax), K. Chiarini – \$30.00 (Life Squad Services), Molina HealthCare - \$364.91 (Life Squad Services), Middletown Works - \$111.13 (Life Squad Services), Mutual of Omaha - \$91.00 (Life Squad Services), UMR - \$94.90 (Life Squad Services), Tricare - \$167.60 (Life Squad Services), Blue Cross Blue Shield - \$86.11 (Life Squad Services), Western Reserve Group - \$718.00 (Life Squad Services), Dept of Rehab & Corrections - \$800.00 (Life Squad Services), NationWide insurance - \$471.00 (Life Squad Services), M. McClellan - \$30.00 (Life Squad Services), State Farm Mutual - \$806.00 (Life Squad Services), Greg Johnson - \$34.00 (T-shirt Reimbursement), Jeffrey Dahlhoff - \$9.00 (T-shirt Reimbursement), Mitchell Conway - \$27.00 (T-shirt Reimbursement), Andrew Ryerson - \$25.00 (T-shirt Reimbursement), Shawna Lynch - \$27.00 (T-shirt Reimbursement).

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. VanDeGrift “YEA”, Mr. Jones “YEA”, and Mr. Sams “YEA” the executive session was entered. By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. VanDeGrift “YEA”, Mr. Jones “YEA” and Mr. Sams “YEA” the Board returned to regular session.

Assistant Chief Jameson informed the Trustees that Mr. Kent Hurtt has been in the maintenance position for six months and he would like to request a raise for Mr. Hurtt. The Trustees discussed this with Assistant Chief Jameson and decided that a \$.50 raise will be in effective as of September 7, 2014. Mr. Hurtt’s pay will be \$15.75 effective September 7, 2013. The split will be 50% to the Road Department, 25% EMS Department, and 25% Fire Department. Mr. Jones made the motion for the pay increase. Mr. Sams seconded the motion. All voiced a “YEA” vote and the motion was passed with **Resolution 13-08-06**. (A copy of the resolution is included in the minutes).

There being no further business Mr. Jones made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for September 9, 2013 at 7:00 p.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-08-03  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase five (5) mobile and two (2) portable radios from Warren County Telecommunications at the approximate cost of \$12,000.00. Source of the funds will be from the Road Department Fund #2031-760-740-0000 (Machinery, Equipment and Furniture). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 27<sup>th</sup> day of August, 2013

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 13-08-04  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Department of Emergency Services the sum of \$2,329.44. Source of the funds will be from the General Fund #1000-240-519-0000 (Others – Dues and Fees). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27<sup>h</sup> day of September, 2013

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 13-08-05  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Non Township Residents will be charged a fee of \$100.00 for the use of the park shelters at the township park effective January 1, 2014. Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27<sup>th</sup> day of August, 2013

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 13-08-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that

WHEREAS, the Turtlecreek Township Board of Trustees approved the pay increase of \$.50 per hour effective September 7, 2013 for Kent Hurtt. The pay will involve the following funds; Fire Fund 25%, EMS Fund 25%, and Road Department 50%. The new pay rate will be \$15.75 per hour effective September 7, 2013.

Road Department	\$7.88
EMS Department	\$3.94
Fire Department	\$3.93

Mr. Jones moved to adopt the foregoing resolution. Mr. Sams seconded the motion. All voiced a "YEA" vote and the resolution passed.

Adopted this 27<sup>th</sup> day of August, 2013.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Fiscal Officer