

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 10

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 10, 2014 at 7:15 p.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams, and Jim VanDeGrift (arrived at 7:30 p.m.)

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Larry Wilson, George Butts, Michael Shaffer, Ryan Terry, and Lt Eric Johnson.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting, February 25, 2014, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mr. Ryan Terry, Strawser Construction Inc., presented the Trustees with an evaluation of the township road conditions. Mr. Terry explained the rating system that he used to rank each road and what repairs would be required for each rating. The information that Mr. Terry provided was very educational to the Trustees.

Ms. Boggs informed the Trustees that a letter has been received from Bricker & Eckler regarding conflict of interest with them representing the township and the Warren County Port Authority on the plan project at Otterbein. The letter shows Ms. Boggs as the person to sign for the township. The Trustees have requested that this be changed to the board president, Mr. Daniel F. Jones, before it is signed.

A letter was received from Warren County Regional Planning Commission regarding the record plat Trails of Shaker Run Section Four A. The Trustees review the plat and have no concerns or comments at this time. A letter will be sent to Warren County Regional Planning stating this information.

Mr. VanDeGrift followed up in regards to the township having their own fuel tanks for emergency situations. The cost to provide the tanks at the township would run between \$5,000 - \$7,000 and the cost of the gas would be 10 cents per gallon higher than we currently pay. The Trustees determined that this is not a benefit to the township and will not move forward with this discussion. The Trustees requested that the Chief or Assistant Chief follow up with Warren County Emergency Services to see what service would be provided to the township for fuel in an emergency situation.

Mr. George Butts had questions regarding property on Nickel Road and if the lots that are being sold would have a fee attached to them to pay towards the bonds that were taken out for the initial cost of the water line. The Trustees were not sure of the answer but informed Mr. Butts that they would follow up with his questions and provide him with a response.

Mr. Sams reported to the Trustees that he has a meeting scheduled with Ms. Michele Niewierowski regarding the position on the Warren County Regional Planning Quarterly Board.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint informed the Trustees that he had spoken with Sheriff Sims regarding the guards at LCI and WCI carrying weapons in the squads and the Sheriff Sims supported this issue. Chief Flint stated that a change in policy for the EMS squads has been issued and the guards will now carry weapons in the squads. Mr. Sams made a motion to change the policy to allow weapons carried by the guards in the squads. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Chief Flint reported that he has provided his annual budget to the Trustees and Fiscal Officer. Chief Flint requested the purchase of EX IO Needles from Vidacaire in the amount of \$1,650.00 for the EMS Department. Mr. Sams made a motion to approve this purchase. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-03-02**. (A copy of the resolution is included in the minutes). Chief Flint requested the purchase of a replacement part for Rescue Randy from Henry Schein in the amount of \$995.00. Mr. Sams made a motion to purchase the replacement part at the cost of \$995.00. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-03-03**. (A copy of the resolution is included in the minutes). Chief Flint requested the purchase of CPR manikins from Armstrong Medical in the amount of \$1,350.00. Mr. Sams made a motion to purchase the manikins. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-03-04**. (A copy of the resolution is included in the minutes). Chief Flint informed the Trustees that the Fire Department will need additional turn out gear. He will provide the figure at the next meeting. Assistant Chief Jameson requested the purchase of iPads for the

two suburban's at the cost of \$710.40 each plus \$100.00 for air cards quarterly. Mr. Sams made a motion to purchase the iPads. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-03-01**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson informed the Trustees that the wide area search exercise would be this weekend March 15<sup>th</sup> and 16<sup>th</sup>.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Assistant Chief Jameson informed the Trustees that the dump truck required a new clutch in the amount of \$812.00. Mr. Sams made a motion to authorize the new clutch. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. The Trustees discussed the repair to Turtlecreek Union Road at the approximate cost of \$48,700.00. At this time the Trustees will not authorize the repair to this road. The Road Department will continue to patch the road as necessary. American Pavement also provided a written report regarding the condition of the township roads. The Trustees were provided this report for their review.

Correspondence – In:

- \*Email from Ohio Insurance Services monthly newsletter
- \*Email from Mr. Larry Budd regarding agenda
- \*Email from MBI regarding EDI information
- \*Email Newsletter from Ohio GFOA
- \*Email from Vicki Perry, WC Grants, requesting amendment to MOFDG
- \*Email from Justin Brown, SERB 2014 Health Insurance Survey
- \*Letter from Ohio DAS regarding address change
- \*Letter from OTARMA regarding one million dollars in capital distribution to members
- \*Email from Anne Riddiough regarding write offs
- \*Email newsletter from Shannon Jones regarding leadership update

Correspondence – Out:

- \*Email to Mr. Larry Budd regarding agenda
- \*Letter to Mr. & Mrs. David White regarding repairs of lawn
- \*Letter to Warren County Regional Planning Commission regarding appointments for 2014.
- \*Fax to Ms. Betsy Wiedeman/MBI regarding 1090's
- \*Fax to MBI regarding EDI information
- \*Email to WC Engineers regarding dinner

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 20717 through 20777 (copy to follow) and vouchers 18-2014, 19-2014, 20-014, 21-2014, 25-2014, and 26-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,313.55 (February 2014 Gas Excise Tax), Anthem – \$694.33 (Life Squad Services), CGS - \$13,174.15 (Life Squad Services), Medical Mutual - \$1,337.27 (Life Squad Services), Anthem - \$1,611.15 (Life Squad Service), HHP Ohio - \$740.16 (Life Squad Service), Comme Electronic - \$484.80 (Life Squad Service), HIC - \$410.59 (Life Squad Service), State of Ohio Medicaid - \$421.06 (Life Squad Service), United HealthCare - \$1,924.17 (Life Squad Service), Humana - \$862.00 (Life Squad Service), CareSource - \$515.76 (Life Squad Service), Aetna - \$1,024.97 (Life Squad Service), Community Insurance - \$95.11 (Life Squad Service), Sdegwick CMS - \$649.79 (Life Squad Service), D. Baldwin - \$30.00 (Life Squad Service), TriCare - \$986.91 (Life Squad Service), Horizon Blue Cross - \$1.46 (Life Squad Service), GEHA 0 \$83.76 (Life Squad Service), Setna Life Insurance - \$91.96 (Life Squad Service), State Farm Mutual - \$862.00 (Life Squad Service), Middletown Works - \$90.43 (Life Squad Service), Lebanon Citizens National Bank - \$4,013.79 (February 2014 Various Interest Receipts), State of Ohio - \$34,976.07 (Ohio Workers Compensation Grant), StarOhio - \$1.29 (February 2014 Interest), Lexis Nexis - \$5.00 (Fire Report), People's First - \$12,044.99 (CD Interest), StarPlus - \$350.51 (February 2014 Interest).

There begin no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for March 25, 2014 at 8:00 a.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 14-03-01  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase two (2) iPads from CDWG on the LCNB Visa Card in the amount of \$1,411.67. The source of the funds will be from the EMS Fund 2191-220-430-0000 (Small Tools and Minor Equipment). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 10<sup>th</sup> day of March, 2014

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 14-03-02  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase EX IO needles from Vidacaire in the amount of \$1,650.00. The source of the funds will be from the EMS Fund 2191-230-420-0000 (Operating Supplies). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 10<sup>th</sup> day of March, 2014

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 14-03-03  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase replacement part for Rescue Randy from Henry Schein in the amount of \$955.00. The source of the funds will be from the EMS Fund 2191-230-420-0000 (Operating Supplies). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 10<sup>th</sup> day of March, 2014

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 14-03-04  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase CPR manikins from Armstrong Medical in the amount of \$1,350.00. The source of the funds will be from the EMS Fund 2191-230-420-0000 (Operating Supplies). Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 10<sup>th</sup> day of March, 2014

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

