

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 12

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 12, 2014 at 7:00 p.m. with the following person present:

TRUSTEES: Dan Jones, Jonathan D. Sams, and Jim VanDeGrift

CHIEF FISCAL OFFICER: Tammy Boggs

GUEST: Steve Flint, Michael Jameson, Larry Wilson, Michael Shaffer, Joe Yurasek, Vicky VanHarlingen.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The semi-annual audit committee reviewed the year to date reports prior to the meeting. The committee noted that at this time there is no need for transfers, additional line items, revenue revisions, or amended appropriations.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written. The minutes of the work session were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the work session minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Ms. Vicky VanHarlingen, Warren County Historical Society, presented the Trustees with information regarding the Turtlecreek Summer Music Festival (Rock and Roll Music) to be held at Armco Park on July 12, 2014. Ms. VanHarlingen asked the township if they would be willing to provide in kind services for the event. She requested inspections of vendors by Turtlecreek Township Fire Department, EMS services if needed, First Aid Tent and Personnel during the event, and Fire Fighter services if needed. Mr. Sams made a motion to provide the requested services on July 12, 2014. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

The township received a conflict waiver from Dinsmore & Shohl regarding the Monroe JEDD. Peck Shaffer & Williams, LLP represents the City of Monroe on this JEDD issue. Peck Shaffer has merged with Dismore & Shohl LLP. Mr. Fornshell works with Dismore & Shohl and also represents the township as the county prosecutor. The prosecutor's office is not the representation for this JEDD with the township and as such Mr. Fornshell requested the conflict waiver. Mr. Sams made a motion to authorize Mr. Daniel F. Jones to sign the conflict waiver. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-05-01**. (A copy of the resolution is included in the minutes).

The township received the 2014 annual resurfacing project bid from the Warren County Engineer's Office. The total for the project this year will be \$111,208.75. We will utilize the racino funds for this project as capital improvements. The source of the funds will be the General Fund 1000-760-790-0000 (Capital Outlay). Mr. Sams made a motion to authorize the 2014 annual resurfacing project cost. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 14-05-02**. (A copy of the resolution is included in the minutes).

A discussion was held regarding the seasonal employees for the Road Department. Mr. VanDeGrift discussed hiring two (2) seasonal employees up to 30 hours per week at a pay range of \$10.00-\$14.00 per hour. Mr. Sams made a motion to post positions for two (2) seasonal employees for the Road Department. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information.

Road and Bridge: Larry Wilson, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. A discussion was held regarding the repair of the culvert on Tumbleweed Drive. Mr. Sams made a motion to repair the culvert at a cost up to \$400.00. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Jones will hand deliver the temporary entrance paperwork to the residents. The Trustees discussed sweeping Keever Road and determined that at this time it is not necessary. Mr. Wilson requested that the Road Department employees attend the ODOT Traffic sign training on May 20, 2014 from 8:30 – 3:15. Mr. Sams made a motion to send one employee to the training. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Wilson informed the Trustees that he will be meeting Mr. Henson, Warren County Engineer's Office, at Liberty Keuter Road on Friday, May 16, 2014 at 9:00 a.m. to discuss Issue 2 Money. Mr. Jones stated that he will attend the meeting.

Correspondence – In:

- *Email from Jennifer Niehaus regarding WC Historical Society attending meeting
- *Monthly Newsletter from Ohio Insurance Services
- *Email from Larry Wilson regarding culvert on Tumbleweed
- *Email from Jonathan Sams regarding meeting with Otterbein
- *Email from Senour Flaherty regarding insurance
- *Letter from City of Lebanon regarding backflow testing
- *Letter from Ohio DAS regarding migration of current MARCS
- *Letter from Department of Commerce regarding 2014 equipment grant applicant
- *Letter from Warren County Rural Zoning Inspection regarding zoning violation 4615 Wilmington Road
- *Letter from Warren County Rural Zoning regarding zoning violation on 1171 Melayn
- *Letter from Warren County Rural Zoning regarding zoning violation on 1954 St. Rt. 42
- *Letter from Ohio Insurance Services Agency regarding status of service
- *Letter from Warren County Regional Planning Commission Issue 2 funds
- *Letter from Dinsmore regarding conflict waiver to be signed by Turtlecreek Township

Correspondence – Out:

- *Temporary Entrance agreement for Mr. and Mrs. David White
- *Letters to Sinclair College
- *Letter to Truck Pro regarding account

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos.21048 through 21083 (copy to follow) and vouchers 41-2014, 45-2014, 47-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,281.55 (April 2014 Gas Excise Tax), Aetna – \$1,231.44 (Life Squad Services), Better Builder Services - \$328.45 (Life Squad Services), Community Insurance - \$283.30 (Life Squad Services), Cigna - \$282.63 (Life Squad Service), Cigna - \$282.63 (Life Squad Services), State of Ohio Medicaid - \$175.84 (Life Squad Services), United HealthCare - \$830.25 (Life Squad Services), CGS - \$17,191.30 (Life Squad Services), Anthem - \$1,635.14 (Life Squad Services), HHP Ohio - \$772.32 (Life Squad Services), Medical Mutual - \$91.38 (Life Squad Services), HIC - \$1,426.17 (Life Squad Services), Meritain Health - \$1,578.00 (Life Squad Services), K. Bentley - \$30.00 (Life Squad Services), Lebanon Citizens National Bank - \$114.42 (Various Interest Receipts), StarOhio - \$.72 (Interest Receipts), StarPlus - \$575.53 (Interest Receipts), Bryan Miles - \$1,022.00 (Sale of EMS Cots), Jamie Fornshell - \$35.00 (CPR Class), Eileen Mount - \$7.00 (House Number Sign), Diane Risse - \$7.00 (House Number Sign), Time Warner Cable - \$23,800.18 (1st Quarter 2014 Franchise Fees), Cincinnati Bell - \$333.40 (1st Quarter 2014 Franchise Fees).

Mr. Sams requested an executive session to discuss litigation issues pursuant to ORC 121.22 (G) (3). Mr. VanDeGrift made a motion to enter into executive session. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA", and Mr. VanDeGrift "YEA" the executive session was entered. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA", and Mr. VanDeGrift "YEA" the Board returned to regular session.

A motion was made by Mr. Jones that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA", and Mr. Jones "YEA" the executive session was entered. By motion of Mr. VanDeGrift that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA", and Mr. VanDeGrift "YEA" the Board returned to regular session.

Mr. Sams will discuss personnel issues regarding the Road Department with Mr. Larry Wilson.

There begin no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for May 27, 2014 at 8:00 a.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-05-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO AUTHORIZE DANIEL F. JONES TO EXECUTE THE WAIVER OF CONFLICT OF INTEREST WITH DINSMORE & SHOHL LLP'S

WHEREAS, the Turtlecreek Township Board of Trustees is represented in the Monroe JEDD by Bricker & Eckler and not the Warren County Prosecutor's Office;

WHEREAS, the Turtlecreek Township Board of Trustees have determined that it is not a conflict of interest with Dinsmore & Shohl LLP;

WHEREAS, the Trustees have authorized Mr. Daniel F. Jones to sign the waiver of conflict for the township.

THEREFORE, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 12TH day May, 2014

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 14-05-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall participate in the 2014 Road Resurfacing project with the Warren County Engineer and any other township wishing to be included. Bidding will be handled by the county engineer. The cooperative venture should be a cost savings for all involved. The cost at this time to the township is \$111,208.75 for the Resurfacing Project. Source of the funds will be the General Fund 1000-760-790-0000 (Capital Outlay). Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 12th day of May, 2014.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer