

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JULY 14

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on July 14, 2014 at 7:00 p.m. with the following persons present:

TRUSTEES: Dan Jones and Jim VanDeGrift

RECORDING SECRETARY: Jennifer Niehaus

GUEST: Steve Flint, Michael Jameson, Ron Chasteen, Michael Shaffer, and Mary Belcher.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer provided the Trustees the financial reports for the previous month for their review. By motion of Mr. VanDeGrift and seconded by Mr. Jones, the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief had no new business to report.

Road and Bridge: Ron Chasteen, Road Crew Chief, presented update on Trinity Drive storm water issues. Resident Mary Belcher was present and provided information about the eroding hole in her yard as well as an appeal for assistance in addressing problem. Mr. Chasteen is in contact with Neil Tunison in the matter, and Mr. Jones assured Ms. Belcher of the Warren Co. Commissioners being made aware of the need for a solution. Mr. Chasteen also reported that Chuck Petty of Warren Co. Engineers office is working on a fix for the Buckeye Fields drainage situation, and should be able to provide the information by next meeting. Mr. Chasteen stated he will be investigating an issue on Nixon-Camp Road, where no real ditch exists and water washes across roadways and driveways. The road crew will be crack sealing roads twice weekly this summer.

Mike Shaffer reported that the I-75 Comprehensive Plan of the Regional Planning Committee is moving forward. Some discussion was initiated by him regarding composting odor issues in nearby areas.

Administration: Trustees had no comments or concerns regarding new plats for Trails of Shaker Run and Keever Creek, addition of living quarters on Wilmington Road residence, and construction of pool in Cedar Trace. The Trustees will follow up with letters to Regional Planning and Zoning regarding these issues. Discussion of firewall upgrade and replacement of net gear switch continued to next meeting.

Trustees briefly discussed payment of earned vacation hours to Larry Wilson. Jim VanDeGrift made the motion, seconded by Dan Jones, to pay Mr. Wilson vacation hours of 116.65 at \$21.85 per hour due to termination of employment. Both voiced a "YEA" vote and the motion was passed with **Resolution 14-07-01**. (A copy of the resolution is included in the minutes).

Mr. Jones opened discussion of the care and maintenance of Township Central Facility floors, saying he felt that sealing and stripping of VCT floors should be professionally done, and carpets cleaned in-house when needed. Chief Flint agreed and outlined the difficulties for staff to start and complete the strip/seal process during shifts. Dan Jones made a motion, seconded by Jim VanDeGrift, to have the tiled floors done professionally at an approximate cost of \$3,102.30. All voiced a "YEA" vote and the motion was passed with **Resolution 14-07-02**. (A copy of the Resolution is included in the minutes). As it was approved last meeting to have the carpets steamed, Chief Flint felt that the scheduled work should be completed this week to bring carpets up to acceptable starting point for staff, and Trustees agreed.

Correspondence – In:

- \*Letter from WC Health Department regarding high weeds at 373 Natalie Lane
- \*Email from Shannon Jones on Leadership Update
- \*Resolution from Warren County Commissioners regarding public hearing for rezoning Application of Otterbein
- \*Letter from Ohio Bureau of Workers' Compensation regarding transition bill system
- \*Email from Tom Ferris regarding Sonicwall upgrade
- \*Letter from Ohio Department of Public Safety for 2014-2015 Grant Award
- \*Letter from WC Regional Planning regarding Project Pre-application Review
- \*Letter from Blue Cross provider network
- \*Letter from Ohio Deferred Compensation staying connected

Correspondence – Out:

- \*Letter to Mr. Joel Robertson regarding property at 4984 Oregonia Road

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 21279 through 21410 (copy to follow) and vouchers 62-2014 and 65-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,534.94 (June 14 Gas Excise Tax), D. Baldwin – \$30.00 (Life Squad Services), Careworks - \$706.64 (Life Squad Services), Dept. of Public Safety - \$292.43 (Life Squad Services), Highmark Blue Shield - \$86.08 (Life Squad Service), Rural Carrier Benefit Plan - \$101.26 (Life Squad Service), United HealthCare - \$1,751.98 (Life Squad Service), Community Insurance - \$102.55 (Life Squad Service), Aetna - \$967.30 (Life Squad Service), CGS - \$8,858.01 (Life Squad Service), HHP - \$309.22 (Life Squad Service), Medical Mutual - \$1,338.66 (Life Squad Service), Care Source - \$93.22 (Life Squad Service), Anthem - \$1,010.77 (Life Squad Service), Palmetto - \$361.59 (Life Squad Service), Comme Electronic - \$90.24 (Life Squad Service), Rothchild Law Office - \$606.00 (Life Squad Service), United American Insurance - \$45.47 (Life Squad Service), T. Shaver - \$457.53 (Life Squad Service), State of Ohio - \$11,463.70 (Municipal Horse Racing), Lebanon Citizens National Bank - \$7,707.40 (Various Interest Receipts), StarOhio - \$1.00 (Investment Interest), StarPlus - \$768.32 (Investment Interest), Dan Jones - \$35.00 (CPR Class), Stephanie Farmer - \$35.00 (CPR Class), and Samantha Farmer - \$35.00 (CPR Class).

There being no further business Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting has been scheduled for July 29, 2014, at 8:00 a.m.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Administrative Assistant

**RESOLUTION 14-07-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the vacation buyout for Larry Wilson. The total hours of the vacation buyout are, 116.65 hours, which should be paid at time of separation on July 11, 2014 from the township, per the personnel policy manual. Mr. Wilson will be paid for 116.65 hours at \$21.85 per hour,

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 14<sup>th</sup> day of July, 2014

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 12-07-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall retain CleanBrite to clean the carpet and tile for the administration building at a cost of \$3,102.30. Source of the funds will be from the General Fund #1000-120-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14<sup>th</sup> day of July, 2014.

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer