

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 10

14

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 10, 2014 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan D. Sams and Jim VanDeGrift  
CHIEF FISCAL OFFICER: Tammy Boggs  
GUEST: Steve Flint and Michael Jameson.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Ms. Boggs informed the Trustees that the cost of the replacement culvert on Turtlecreek Union Road was \$464.90.

Mr. Sams reported that the township and county have come to an agreement regarding the Economic Director Position. The township will contribute \$20,000.00 to this position for the calendar year of 2015.

Warren County Regional Planning provided the final plat for Shaker Run Section Five Phase A for the Trustees to review. The Trustees have no comments or concerns regarding the plat. A letter will be sent to the Regional Planning stating this information.

### Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Assistant Chief Jameson informed the Trustees that Medic 32 transmission failed and had to be replaced with a rebuilt transmission at a cost of \$1,095.00 with a two (2) year warrant. Since Medic 32 has had this repair the department will not plan on replacing this vehicle for several more years. Assistant Chief Jameson stated that the trucks are all ready to plow and salt the roads. The ceiling in the barn has been completed and looks nice. Chief Flint stated that the department received \$17,000.00 from the Loeb Grant. The money will be used to equip the new suburban with the lights and necessary equipment. The department will also purchase dive equipment with the Loeb grant money. Chief Flint informed the Trustees that Connor's Electric repaired the lights in the parking lot and building. A bill has not been received yet for these repairs. Chief Flint requested that the door at Station 31 be replaced. The Trustees requested that he obtain a quote and report at the next meeting. Captain Jon Paul Campbell spoke with other departments regarding the billing process for EMS and we are currently providing the same billing service as other departments. The township will continue with their current billing procedures for EMS services.

### Correspondence – In:

Press Release for community open house for public review on Massie Township  
Draft comprehensive plan  
Letter from MBI Solutions that they have merged with TeamHealth  
Letter from Ohio Department of Transportation regarding signage upgrade grant award  
Newsletter from Ohio Insurance Services  
Quarterly internal audit on MBI  
Letter from Warren County Rural Zoning regarding zoning violation at 2953 Harvey Road  
Email from Warren County Soil & Water regarding webinar about winter road operations  
Notice of work permit for Shelter Glen Court  
Email to SunPower regarding listing on website

### Correspondence – Out:

Letter to Civil Pro Engineers regarding Orchards at Otterbein, Terrace Place  
Apartments and Garden Villas  
Letter to Miami Valley Gaming regarding site visit  
Letter to Warren County Regional Planning Commission regarding the Shaker Run Section Five Phase A Final Plat.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 22016 through 22115 (copy to follow) and vouchers 101-2014 and 106-2014.

The Fiscal Office reported the following income from: Warren County Auditor, N. Nelson - \$7,946.36 (Oct 14 Gas Excise Tax), Middletown Works – \$75.02 (Life Squad Services), Blue Cross/Blue Shield - \$78.60 (Life Squad Services), E. Clark - \$100.00 (Life Squad Services), Caresources - \$965.38 (Life Squad Service), Aetna - \$1,070.19 (Life Squad Service), United HealthCare - \$7,723.90 (Life Squad Service), CGS - \$11,412.74 (Life Squad Service), Anthem - \$3,777.50 (Life Squad Service), HIC - \$882.92 (Life Squad Service), State of Ohio - \$591.08 (Life Squad Service), Community Insurance - \$383.81 (Life Squad Service), Medical Mutual - \$458.78 (Life Squad Service), Molina HC of Ohio - \$285.32 (Life Squad Service), R. Dunfee - \$50.00 (Life Squad Service), C. Williams - \$60.00 (Life Squad Service), United of Omaha - \$91.53 (Life Squad Service), M Shutts - \$30.00 (Life Squad Service), TriCare - \$179.61 (Life Squad Service), Constitution Life Ins - \$92.24 (Life Squad Service), Lebanon Citizens National Bank - \$155.06 (Various Interest Receipts), State of Ohio - \$150,955.07 (2<sup>nd</sup> Half Settlement), Ohio Bureau Worker Compensation - \$14,294.12 - \$14,294.12 (Refund), Family Dentistry Inc. - \$175.00 (CPR Class), StarOhio - \$1.65 (October 2014 Interest), StarPlus - \$794.46 (October 2014 Interest), State of Ohio - \$897.61 (Manufactured Home Tax), State of Ohio - \$52.50 (Liquor License), Cincinnati Bell - \$351.92 (3<sup>rd</sup> Quarter Franchise Fees).

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

The next regular meeting has been scheduled for November 25, 2014 at 8:00 a.m.

Signed: \_\_\_\_\_ Vice-President

Attest: \_\_\_\_\_ Chief Fiscal Officer