

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 26

16

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 26, 2016 at 8:00 a.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan D. Sams
CHIEF FISCAL OFFICER: Tammy Boggs
GUEST: Steve Flint, Michael Jameson, Ron Chasteen, JonPaul Campbell, Jennifer Niehaus, Gregory Johnson, and Doug Miller.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the previous meeting were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Mr. Doug Miller presented the final version of the LOI for Union Village - Otterbein to the Trustees. A discussion was held in regards to the LOI and the Trustees agreed to sign the LOI at this time. Mr. Sams made a motion to authorize Mr. James VanDeGrift to sign the LOI as Board President for the Trustees. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 16-01-06**. (A copy of the resolution is included in the minutes).

Warren County Regional Planning provided the Trustees with the plan for Union Village – Otterbein PUD Stage 2. The Trustees review the plan and have no comments or concerns at this time. A letter will be sent to Warren County Regional Planning stating this information.

Ms. Boggs informed the Trustees that the application for the Public Entity Insurance has been received by the township. Mr. Sams made a motion to complete the renewal application and that Mr. VanDeGrift will sign the renewal form. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Senour-Flaherty will follow up with the new renewal rate.

Ms. Boggs notified the Trustees that the auxiliary would like to offer the photo fundraiser in the fall. The Trustees discussed the fundraiser and Mr. Jones made a motion to approve the fundraiser for the fall. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

Ms. Boggs informed the Trustees that the ribbon cutting for the Flying J will be held on January 29, 2016 at 10:00 a.m.

Warren County Rural Zoning provided information regarding the text amendments for Telecommunications towers for the county. The meeting will be held on February 3, 2016 at 6:30 to discuss this matter.

Ms. Boggs informed the Trustees that a resolution is necessary for the reimbursement of cell phone charges for Mr. Jeromy Guerra. Mr. Sams made a motion to reimburse Mr. Jeromy Guerra \$45.00 per month to cover cell phone charges. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 16-01-04**. (A copy of the resolution is included in the minutes).

Department Reports:

Fire/EMS: Steve Flint, Fire Chief and Mike Jameson, Assistant Fire Chief reported fire and EMS incident information. Chief Flint reported to the Trustees that our current Medical Director, Mr. Ken Patton, has resigned effective once a replacement has been contracted. Chief Flint reported that they have a meeting scheduled to interview a new person for the position. Chief Flint reported on the quote that he had received regarding the LED retrofit project for the township administrative building. The cost would be repaid in a matter of three and a half years. This matter will be continued for additional quotes to be obtained. Captain JonPaul Campbell informed the Trustees that the maintenance contract on the older versions of Lifepak's and two AED's requires updating. The cost of the maintenance contracts will be \$6,392.10. Mr. Jones made a motion to update the maintenance contracts at the cost of \$6,392.10. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 16-01-05**. (A copy of the resolution is included in the minutes). Assistant Chief Jameson informed the Trustees that he would like to look at sending approximately four (4) employees to swift water training. He will follow this up at a future time with more details.

Road and Bridge: Ron Chasteen, Road Supervisor, presented his weekly department activity reports completed since the previous meeting. Assistant Chief Jameson informed the Trustees that the dump truck that Mr. Chasteen uses will need a repair in the approximate amount of \$2,000.00 for an EGR Cooler replacement. Rush Trucking will handle the repair. Mr. Sams made a motion for the repair. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed. Mr. Chasteen informed the Trustees that sometime within the year he would like to look at replacing the bobcat that the Road Department is currently using. This matter will be continued for now.

Correspondence – In:

Letter from Warren County Commissioners regarding legal notice for zoning amending Article 3, Chapter 3 Parking and Loading, Article 3 Chapter 4 Landscaping and Article 4 Definitions
Resolution approving amendment of personnel policy manual
Resolution approving Triple Creek Court
Resolution approving Stage 2 PUD application of 22three Firearms
Thank you from Lebanon Food Pantry
Letter from Warren County Recorders regarding zoning resolution and amendments
Notice from Ohio Insurance regarding IRS ACA rules
StarOhio monthly Summary report
Auditor of State SkinnyOhio program
Newsletter from Ohio Deferred Compensation
Newsletter from Mental Health Recovery
Email from Ms. Stewart regarding snow blowing
Email from Industrial Appraisal Company regarding updates
Notice from WC Rural Zoning regarding text amendments for Telecommunications and Definitions

Correspondence – Out:

Letter to Warren County Regional Planning regarding Union Village Special District 1
Email to Ms. Stewart responding to snow blowing
Email with updates regarding inventory additions

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 25378 through 25459 (copy to follow) and Vouchers 9-2016.

The Fiscal Office reported the following income from: Warren County Auditor ,M. Nolan - \$930.44 (January 16 Local Government), \$4,956.78 (January 16 Local Government), \$1,731.75 (December 15 \$5 New Permissive Auto), \$1,768.92 (December 15 Motor Vehicle), \$2,275.80 (January 16 Cents Per Gallon), \$7,504.25 (December 15 \$5 Permissive Auto), A. Schuster \$470.29 (Life Squad Services), Premier Health Plan - \$1,266.14 (Life Squad Services), Rural Carrier - \$88.84 (Life Squad Services), Middletown Works - \$71.97 (Life Squad Service), Transamerica - \$79.97 (Life Squad Services), CGS - \$15,704.93 (Life Squad Services), Aetna - \$5,898.68 (Life Squad Services), HIC - \$414.00 (Life Squad Services), HHP Ohio - \$838.49 (Life Squad Services), Caresource - \$436.08 (Life Squad Services), United HealthCare - \$4,863.84 (Life Squad Services), Community Insurance - \$343.40 (Life Squad Services), Anthem - \$1,238.03 (Life Squad Services), Tricare - \$78.95 (Life Squad Services), State of Ohio - \$354.62 (Life Squad Services), P. Simon - \$50.00 (Life Squad Services), Medicount Management - \$84.97 (Life Squad Services), Progressive - \$840.70 (Life Squad Services), Stine Kilburn - \$450.00 (Open/Close Umney), EMS Donations Umney - \$365.00 (Various Individuals), Michael Umney - \$280.00 (Cemetery Lot and Deed, Section 30 Lot 6), Dodds Monuments - \$280.00 (Foundation for Section 33 Lot 10), City of Lebanon - \$3,131.60 (2015 Lebanon/Turtlecreek JEDD Income Tax).

Visitor Concerns

A motion was made by Mr. Sams that the Board of Trustees adjourn into executive session to discuss personnel matter pursuant to ORC 121.22 (G) (1). The motion was seconded by Mr. Jones and upon call of roll call, Mr. VanDeGrift "YEA", Mr. Jones "YEA", and Mr. Sams "YEA" the executive session was entered. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll Mr. VanDeGrift "YEA", Mr. Jones "YEA" and Mr. Sams "YEA" the Board returned to regular session.

There being no further business the Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for February 8, 2016 at 7:00 p.m.

Signed: _____ President

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-01-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE REIMBURSEMENT FOR CELL PHONE CHARGES FOR
JEROMY GUERRA**

WHEREAS, it is the intent of the Turtlecreek Township Board of Trustees to authorize reimbursement of cell phone charges in the amount of \$45.00 per month to Mr. Guerra. This is what the cost to the township would be if a cell phone was provided to Mr. Guerra. The reimbursement will be for the year beginning January 1, 2016 and extend to December 31, 2016.

WHEREAS, reimbursement will be paid at the end of each month.

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of January, 2016.

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-01-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall purchase a two (2) year maintenance contract on the LifePak 12 and a one (1) year contract on LifePak 500 at the approximate cost of \$6,392.10. Source of the funds will be the EMS Fund 2191-230-323-0000 (Repairs and Maintenance). Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of January, 2016

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 16-01-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT TO EXECUTE THE LOI AGREEMENT WITH OTTERBEIN FOR THE DEVELOPMENT OF UNION VILLAGE WITH A TIF IN PLACE FOR THE DEVELOPMENT

WHEREAS, the Turtlecreek Township Board of Trustees have agreed to sign the LOI with for Union Village - Otterbein Development;

WHEREAS, the Trustees have authorized Mr. James VanDeGrift to sign the agreement for the township.

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day January, 2016

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer