TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON AUGUST 14 17

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 14, 2017 at 7:00 p.m. with the following person present:

TRUSTEES: Jim VanDeGrift, Daniel Jones, and Jonathan Sams GUESTS: Steve Flint, Mike Jameson, Ron Chasteen, Tammy Boggs, and Amanda Childers RECORDING SECRETARY: Jennifer Niehaus

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the previous meetings, July 10, 2017 and July 14, 2017, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The monthly financial reports for July and August were given to the Trustees prior to the meeting for review. Since there were no corrections or additions, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift.

Department Reports:

Fire/EMS:

Mr. Jones inquired about the condition of the tower truck and the plan to purchase a new tower. Chief Flint stated that they hope to buy a new tower truck next year, and Assistant Chief Jameson he hopes to keep the old one in service if at all possible and economically feasible.

Chief Flint requested approval for the cost to re-calibrate the PortaCount 8020 in the amount of \$446.14 to be paid to Franklin Township. The unit was given to Franklin Township by the county, and they will share with us in exchange for our paying for the re-calibration. This unit allows testing of the SCBA masks to ensure quality of the air inside the masks. Mrs. Boggs inquired about insurance of the unit, which will be carried by Franklin Twp. Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift to approve the payment of \$446.14 for re-calibration. All present voiced a "Yea" vote and the motion passed with Resolution 17-08-03 (a copy of the resolution will be included in the minutes).

Assistant Chief Jameson reported that the regular service on the fire extinguishers is due. The service will be provided by Megacity at the approximate cost of \$500.00. Mr. VanDeGrift moved for the acceptance, seconded by Mr. Sams. All present voiced a "Yea" vote and the motion was passed with Resolution 17-08-04 (a copy of the resolution will be included in the minutes). Assistant Chief James also discussed the hydro testing on the SCBA's.

Road and Bridge:

Ron Chasteen, Supervisor, informed the Board that the crew just finished another mowing cycle, and that the blacktop project on Kirby Road is completed along with blacktop in Timbercreek I and repairs to Deer Run Subdivision. On Timbercreek Court, the junction between the resident's driveway and the road was improved and sealed for better finish. Thermal crack work has also been completed.

Administration:

Mrs. Boggs informed the Board that they need to decide what course to request of the developer in Estates of Keever Creek, where sod was installed in the ditches, making drainage impossible, and necessitating removal of the sod. Residents prefer the sod in order to mow the ditches. The options at this point are for the developer to either install French drains and covered drainage pipe, covered with sod, or to make standard open ditches. Mrs. Boggs and Mr. Chasteen stated that the effective life of the drains would be limited, making necessary the removal of the drains in 4-5 years and digging of ditches anyway. The Board agreed that it would be best to have the developer dig, seed, and straw ditches now, before the roads are passed to public maintenance.

Discussion of a procedure for speed limit/speed study requests was initiated by Mrs. Boggs. The Board discussed the need for speed studies based on resident requests, and decided to continue the matter after thought.

A zoning variance for 3343 Wilmington Road on garage setback less than 50 feet was presented to the Board, who had no objections. A letter will be sent to Warren County Zoning stating this information.

Mrs. Boggs informed the Board that Neil Tunison, Warren Co. Engineer, has requested the name(s) of stakeholders/residents to participate in a safety study for Greentree Road, due to increased buildout and development there. Several suggestions were made to forward.

The Board did not approve the appearance of the township logo in a Cincinnati magazine at a cost of \$250.00.

Warren County Children's Services solicited a donation from the township for Back to School Supply Drive, but after discussion the Board did not approve a contribution.

Mrs. Boggs asked the Board for approval of the invoice for audit in the amount of \$6,457.50. Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift to approve payment of the invoice from the audit. All present voiced a "YEA" vote and the motion passed with Resolution 17-08-01 (a copy of the resolution will be included in the minutes).

Also presented for payment was the Aldatec invoice for the Annual Scheduling software in the amount of \$2,095.00. Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift, to approve payment of the Aldatec invoice for scheduling software. All present voiced a "YEA" and the motion passed with Resolution 17-08-02 (a copy of the resolution will be included with the minutes).

Approval was requested by Mrs. Boggs for the contract for Shannon Deye to attend Paramedic school with Sinclair Community College, at a cost of \$1,000.00. Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift for payment of Ms. Deye's Paramedic school. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs noted that a resolution was needed to hire William Huff as a Volunteer Basic as of 7/3/17. Mr. VanDeGrift made a motion, seconded by Mr. Sams, to hire Mr. Huff as of 7/3/17. All present voiced a "YEA" vote and the motion passed with Resolution 17-08-04 (a copy of the resolution will be included in the minutes).

Fiscal Officer Reports:

General Reports:

CORRESPONDENCE:

1.CORRESPONDENCE:

IN:

Letter from WC Auditor regarding budget hearings

Letter from Prime Health Services regarding health services

Letter from OTARMA regarding the MORE Grant

Letter from WC Engineer's regarding Turtlecreek Union Road

Letter from Mr. Bell regarding Turtlecreek Union Road

Email from WC Engineer's regarding Cold Springs Bridge

Letter from Medtronic that Cardinal Health will be acquiring Medtronic's Patient Care

Letter from WC Recorders regarding records training

Letter from WC Solid Waste Management District regarding solid waste plan

Letter from WC Director of Communications regarding a Back to School Supply

Drive

Notice from WC Zoning of Variance less than 50-foot setback

OUT

Email to residents that use the meeting room regarding food and drinks

Tammy Boggs, Administrator, presented the bills which were due and the following checks were approved and signed. Check Nos. 28329 through 28542 (copy to follow) and Vouchers 97-2017, 100-2017, 103-2017, 104-2017, 105-2017, 106-2017, 112-2017, and 113-2017.

Mrs. Boggs also reported the following income from:

Post Date	Receipt Numbe	Source	Account Code	Total Receipt	Purpose
7/11/17		TRICARE	2191-299-0000		LIFESQUAD SERVICES
7/10/17		K. HOWELL	2191-299-0000		LIFESQUAD SERVICES
7/10/17		WELLMARK UNITED HEALTHCARE	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES LIFESQUAD SERVICES
7/13/17		SCOTT MULLINS AND CO	2191-299-0000		LIFESQUAD SERVICES
7/17/17		PARAMOUNT ADVANTAGE	2191-299-0000		LIFESQUAD SERVICES
7/17/17		UNITED OF OMAHA	2191-299-0000		LIFESQUAD SERVICES
7/21/17	563-2017	MIDDLETOWN WORKS UNION RETIREES FUND	2191-299-0000	\$78.89	LIFESQUAD SERVICES
7/21/17	564-2017	MIDDLETOWN WORKS UNION RETIREES FUND	2191-299-0000	\$71.74	LIFESQUAD SERVICES
7/24/17		COMP MANAGEMENT	2191-299-0000		LIFESQUAD SERVICES
7/26/17		MEDICOUNT MANAGEMENT	2191-299-0000		LIFESQUAD SERVICES
7/31/17 8/1/17		MIDDLETOWN WORKS UNION RETIREES FUND PREMIER HEALTH PLAN	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES
8/3/17		DEPT OF TREASURY	2191-299-0000		LIFESQUAD SERVICES LIFESQUAD SERVICES
8/7/17		TRICARE	2191-299-0000		LIFESQUAD SERVICES
8/7/17		BCBS SOUTH CAROLINA STATE PLAN	2191-299-0000		LIFESQUAD SERVICES
8/8/17	646-2017	K. HOWELL	2191-299-0000	\$10.00	LIFESQUAD SERVICES
8/8/17	647-2017	UNITED OF OMAHA	2191-299-0000	\$92.00	LIFESQUAD SERVICES
7/5/17	569-2017	PALMETTO	2191-299-0000	\$324.10	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/5/17		AETNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/5/17		HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/5/17		CGS HWHO	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/6/17		CARESOURCE	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/6/17		HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/7/17		ANTHEM	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/7/17	577-2017	UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/10/17	578-2017	MEDICAL MUTUAL	2191-299-0000	\$267.37	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/10/17		ANTHEM	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/10/17		ANTHEM	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/10/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/10/17 7/11/17		AETNA CGS	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/11/17		ANTHEM BCBS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/11/17		CARESOURCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/12/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/13/17		MOLINA HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/13/17		STATE OF OHIO MEDICAID	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/13/17	589-2017	BUCKEYE COMMUNITY	2191-299-0000	\$183.19	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/13/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/14/17		UHC COMMUNITY	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/14/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/17/17		HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/17/17		AETNA	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/17/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/18/17		HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/18/17	598-2017	AARP	2191-299-0000	\$164.78	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/18/17	599-2017	HUMANA	2191-299-0000	\$219.56	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/19/17	600-2017	UNITED HEALTHCARE	2191-299-0000	\$352.40	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/19/17		CARESOURCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/19/17		AETNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/20/17		ANTHEM	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/20/17		CGS	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/24/17		AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/24/17		ANTHEM	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/24/17		ANTHEM	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/24/17	609-2017	ANTHEM	2191-299-0000	\$385.60	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/24/17	610-2017	CGS	2191-299-0000	\$680.18	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/25/17		AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/25/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/26/17	613-2017	AETNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/26/17		AETNA HWHO	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/26/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/27/17		STATE OF OHIO MEDICAID	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/27/17		UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/27/17	619-2017	AETNA	2191-299-0000	\$455.10	LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/27/17		UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/28/17		UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/28/17		CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/31/17		AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/31/17		MEDICAL MUTUAL	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/31/17		AETNA CGS	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT) LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/31/17		AETNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
7/20/17		UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
				\$42,643.73	` '
8/3/17	643-2017	AMERICAN RISK POOL CONSULTANT OTARMA	2191-805-0000	\$500.00	MORE GRANT 2017
				\$500.00	
7/20/17	635-2017	CINCINNATI BELL	1000-303-0000		2ND QTR 2017 FRANCHISE FEE (DIRECT DEPOSIT)
7/07/	626.004=	CITY OF MONDOF	1000 501 5000	\$536.49 \$27,400.46	
7/27/17	636-2017	CITY OF MONROE	1000-591-0008	\$27,109.16 \$27,109.16	2ND QTR 2017 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
8/3/17	641-2017	DAVID AND JOANN WALKER	2041-804-0000	. ,	CEMETERY LOT PURCHASE SEC 21 LOTS 1&2
0,3/1/	311-2017		2011-004-0000	\$560.00 \$560.00	
7/21/17	565-2017	DOUGLAS MCGARVEY	2031-892-0000		GREEN ADDRESS SIGN (CASH)
				\$10.00	, ,
8/8/17	648-2017	FISHER SINGLE FAMILY HOMES	2031-892-0000		2016-2017 SNOW PLOW CHARGES
7/13/17	559-2017	LAS COLINAS	2031-892-0000		2016-2017 SNOW PLOW CHARGES
				\$210.00	
7/17/17	562-2017	KATALINA FOSTER	2191-892-0000		CPR COURSE FEES (CASH)
7/40/4	EE7 2047	OUIO BLIDEALI OE MODIVEDE COMPENSATION	1000 520 0000	\$35.00	
7/13/17	557-2017	OHIO BUREAU OF WORKERS COMPENSATION	1000-539-0000		2015 REBATE ON PREMIUM
7/31/17	638-2017	PRIMARY	1000-701-0000	\$15,610.35 \$12.54	JULY 2017 INTEREST
7/31/17		STAROHIO	1000-701-0000		JULY 2017 INTEREST JULY 2017 INTEREST
1/31/17	00172017	5toriio	1000-701-0000	\$13,133.50 \$13,146.04	
7/14/17	629-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000		LOCAL GOV JULY 2017 (DIRECT DEPOSIT)
7/14/17		WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000		LOCAL GOVT HB64 JULY 2017 (DIRECT DEPOSIT)
7/21/17		WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,181.08	MOTOR VEHICLE LICENSE TAX JUNE 2016 (DIRECT DEPOSIT)
7/21/17	630-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000		NEW \$5 PERMISSIVE AUTO JUNE 2017 (DIRECT DEPOSIT)
7/21/17		WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$7,899.92	OLD \$5 PERMISSIVE AUTO JUNE 2017 (DIRECT DEPOSIT)
7/21/17		WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000		CENTS PER GALLON JULY 2017 (DIRECT DEPOSIT)
7/28/17	634-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000		GAS EXCISE TAX JULY 2017 (DIRECT DEPOSIT)
7/4	26 2047	DUDEALL OF WORKERS COMPENS TO	000 440 000 000	\$29,494.78	
//14/1/	26-2017	BUREAU OF WORKERS' COMPENSATION	000-110-230-0000	\$223.00 \$52,474.60	PREMIUM REBATE WORKERS COMP
		A CONTRACTOR OF THE CONTRACTOR		WUZ.4/4.0U	

Visitor Concerns

None

Signed:_

Trustee Reports:

Mr. Sams updated the Trustees on the request made to the Warren County Regional Planning to start the planning process for the eastern side of Turtlecreek Township. Mr. Sams will present this request to the Warren County Commissioners on August 15, 2017 at 9:00 a.m.

A motion was made by Mr. Sams that the Board of Trustees adjourn into executive session to discuss personnel matter pertaining to the EMS Department and land acquisition pursuant to ORC 121.22 (G) (1) (2). The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA", and Mr. VanDeGrift "YEA" the executive session was entered at 7:31 p.m. By motion of Mr. Sams that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA". Mr. Sams "YEA" and Mr.VanDeGrift "YEA" the Board returned to regular session.

Chief Flint requested that the department post for an OIC Lieutenant position. The position will be for any full-time employees on the department at this time. Mr. VanDeGrift made a motion to post the OIC position. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed.

There being no further business the Mr. VanDeGrift made a motion to adjourn the meeting. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

President

The next regular meeting is scheduled for August 29, 2017 at 8:00 A.M.

Attest:	Recording Secretary
RESOLUTION 17-0 TURTLECREEK TO WARREN COUNTY	DWNSHIP
paid to the State of	by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, shall Ohio Auditor the amount of \$6,457.50 for the 2015-2016 audit for the ce of the funds will be the General Fund (1000-110-312-0000 Auditing
Resolution was initia	ated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote passed.
Adopted this 14th d	ay of August, 2017
Signed:	"YEA"
	"YEA"
_	"YEA"
Attest:	Chief Fiscal Officer

RESOLUTION 17-08-02 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

Adopted this 14th day of August, 2017

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, shall paid to Aladtec, Inc the amount of \$2,095.00 for the 2017-2018 EMS scheduling software. The source of the funds will be the EMS Fund (2191-230-360-0000 Contracted Services).

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Signed:		"YEA"	
		"YEA"	
		"YEA"	
Attest:		Chief Fiscal Officer	
RESOLUTION TURTLECREE WARREN COU	K TOWNSHIP		
Turtlecreek Too the SCBA mas	wnship shall paid for ½ of the cali	Turtlecreek Township, Warren County, bration on the PortaCount 8020 for the ount of \$446.14 will be paid to Franklin sted Services).	testing of
Resolution was and the motion		ded by Mr. VanDeGrift. All voiced a "Y	'EA" vote
Adopted this 14	4th day of August, 2017		
Signed:		"YEA"	
		"YEA"	
		"YEA"	
Attest:		Chief Fiscal Officer	
RESOLUTION	17-08-04		

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, shall paid approximately \$500.00 to Megacity Fire Protection for service on the township fire extinguishers. The source of the funds will be the Fire Fund (2192-220-360-0000 Contracted Services).

WARREN COUNTY, OHIO

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 14th day of August, 2017

Signed:	 "YEA"
	 "YEA"
	 "YEA"
Attest:	Chief Fiscal Officer