TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON SEPTEMBER 11 17

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on September 11, 2017 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift and Jonathan Sams CHIEF FISCAL OFFICER: Gregory S. Johnson

GUEST: Steve Flint, Tammy Boggs, Amanda Childers, George Butts, Ron Chasteen, Michael

Shaffer, Steve Meister, Anessa Meister, and Jackie Davis.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting on 8/29/2017 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The monthly financial status reports for information entered through August 31st were given to the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All present were in favor and the reports were accepted.

Department Reports:

Fire/EMS:

None

Road and Bridge:

Ron Chasteen, Road Supervisor, informed the Board that they had been busy mowing, ditching, and cleaning up some tree brush off Drake Road. Mr. Chasteen also informed the board that there would be several culverts being replaced as a result of the road work being done in conjunction with Union Township. The board discussed whether or not to proceed with the OPWC loan for this project and asked Mrs. Boggs to determine if we could still participate in the project without taking the loan to do so.

Administration:

Mrs. Boggs, Township Administrator, informed the board that she had received an approximate cost to replace the electronic locks around the admin building and fire stations and that the cost was approximately \$5,700. The concern is in regards to the safety of the building especially in regards to the medical drugs being stored for EMS use and the access issues around storage. The trustees discussed the matter but asked to continue the discussion until Mr. Jones was present to place input on the matter.

Mrs. Boggs informed the board that she had met with Kurt at Regional Planning regarding the return of information to planning when delivering responses. Regional Planning would like to see more detailed responses from the Township as it relates to requests for construction entrances, street lighting agreements, snow plow agreements, etc. and believes this information will be informative to the planning commission.

Mrs. Boggs informed the board that she had spoken to Brenda Wehmer regarding potential work on State Land and CRA's. The board agreed to discuss the matter and will continue discussing in the coming months and looking at other individuals/firms to help us in the process.

Mrs. Boggs presented the board with a site plan review from Warren County Rural Zoning regarding the construction of maintenance facilities off Oriole Court at Otterbein. The board discussed the matter and asked Mrs. Boggs to respond that the board has no comments or concerns at this time.

Mrs. Boggs informed the board that a resolution would be needed to repay the funds from the Lebanon/Turtlecreek TIF fund for legal fees paid originally from the General Fund. Mr. Sams moved, seconded by Mr. VanDeGrift to repay the legal fee funds to the General Fund from the TIF Funds in the amount of \$22,863.77. All present voiced a "YEA" vote and the motion passed with resolution **17-09-02** (a copy of the resolution will be included in the minutes).

Mrs. Boggs presented the board with the renewal option for our OTARMA Liability Insurance. Current renewal cost is \$47,186.00. Mr. Sams moved a motion, seconded by Mr. VanDeGrift to approve for the renewal of the insurance with OTARMA and approving Mrs. Boggs to sign the

renewal. All present voiced a "YEA" vote and the motion passed with resolution 17-09-03 (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that there would be a lunch and learn exercise with the Warren County Emergency Management Agency on October 18 regarding local responses to natural disasters if they would be inclined to attend.

Fiscal Officer Reports:

Mr. Johnson informed the Board that a resolution would be needed to approve the rates for the 2018 budget received from the Warren County Auditor's Office. Mr. Sams moved, Mr. VanDeGrift seconded to approve the rates of levies for 2018. All present voiced a "YEA" vote and the motion passed with resolution 17-09-01 (a copy of the resolution will be included in the minutes).

Mr. Johnson informed the board that the 2015-2016 audit conducted by the State Auditor's Office is now finalized and there were no insufficiencies noted other than recommendations on the assigning of funds at year end regarding purchase orders. Mr. Johnson also informed the board that the Auditor's Office offers a post audit conference if the Township would be inclined but requested we decline the conference due to the lack of findings. The trustees agreed and Mr. Johnson will return the appropriate form to the State Auditor's Office informing them of such.

Mr. Johnson presented the board with an invoice from the State Auditor's Office for the 4th quarter UAN fees as well as an additional amount for completing the audit. Mr. Sams moved a motion, seconded by Mr. VanDeGrift to approve Mr. Johnson to pay the invoice.

General Reports:

CORRESPONDENCE:

IN:

Letter from WC Rural Zoning regarding a site plan review for Otterbein Homes and construction of new maintenance buildings

Email regarding aging population

WC Emergency Management Agency Training for Elected Officials on October 18, 2017 Email regarding signs on St Route 123

Letter from Engineers Office regarding road closure on Cold Springs Rd

Email regarding property on S. Waynesville Road

Email from Ohio Insurance regarding OPEC-HC administrators

Email regarding Frontier Communications

Email regarding trimming of roadway

OUT

Letter to Gregory Johnson regarding insurance Letter to OPEC-HP regarding administrator being JHP

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 28626 through 28688 (copy to follow) and Vouchers 125-2017, 127-2017, 128-2017, and 129-2017.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/31/17	665-2017	CHARTER COMMUNICATIONS	1000-303-0000	\$25,910.60	2ND QUARTER 2017 CABLE FRANCHISE FEES
				\$25,910.60	
8/7/17	729-2017	STATE OF OHIO	1000-533-0000	\$2,583.00	35% OF LICENSING FEE DISTRIBUTION 8-1-2017
				\$2,583.00	
8/31/17	736-2017	STAROHIO	2231-701-0000	\$13,766.39	AUGUST 2017 INTEREST
8/31/17	737-2017	PRIMARY	1000-701-0000	\$10.28	AUGUST 2017 INTEREST
				\$13,776.67	
9/5/17	667-2017	STINE KILBURN FUNERAL HOME	2041-302-0000	\$450.00	GRAVE OPEN CLOSE SEC 41 LOT 6
8/30/17	663-2017	LINDA M. FIELDS	2041-804-0000	\$280.00	SALE OF CEMETERY LOT SECTION 41 LOT 6
				\$730.00	
8/11/17	731-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$4,450.62	LOCAL GOVT AUGUST 2017 (DIRECT DEPOSIT)
8/11/17	730-2017	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 JULY 2017 (DIRECT DEPOSIT)
8/18/17	733-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,921.90	MOTOR VEHICLE LICENSE TAX JULY 2017 (DIRECT DEPOSIT)
8/11/17	732-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,835.81	NEW \$5 PERMISSIVE AUTO AUGUST 2017 (DIRECT DEPOSIT)
8/18/17	735-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$7,955.14	OLD \$5 PERMISSIVE AUTO JULY 2017 (DIRECT DEPOSIT)
8/18/17	734-2017	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,829.14	CENTS PER GALLON AUGUST 2017 (DIRECT DEPOSIT)
				\$19,923.11	

ost Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/28/17	660-2017	MEDICOUNT MANAGEMENT	2191-299-0000		LIFE SQUAD SERVICES JULY 2017 EMS BILLING FEE DEPOSITS
8/28/17	659-2017	MUTUAL OF OMAHA	2191-299-0000		LIFESQUAD SERVICES
8/29/17	661-2017	R. DRUMMOND	2191-299-0000	\$101.90	LIFESQUAD SERVICES
8/30/17	662-2017	V. KING	2191-299-0000	\$50.00	LIFESQUAD SERVICES
8/31/17	664-2017	BCBS OF MICHIGAN	2191-299-0000		LIFESQUAD SERVICES
9/5/17	666-2017	CAREWORKS	2191-299-0000		LIFESQUAD SERVICES
9/6/17	668-2017	MUTUAL OF OMAHA	2191-299-0000	\$153.84	LIFESQUAD SERVICES
8/1/17	671-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/2/17	672-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/2/17	673-2017	MOLINA HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/3/17	674-2017	ANTHEM COMMUNITY INSURANCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/3/17	675-2017	UC HEALTH	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/4/17	676-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/4/17	677-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/7/17	678-2017	AFTNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/8/17	679-2017	UHC COMMUNITY	2191-299-0000	\$174.37	LIFESQUAD SERVICES (DIRECT DEPOSIT
8/9/17	680-2017	UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/9/17	681-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/10/17	682-2017	UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/11/17	683-2017	ANTHEM COMMUNITY INSURANCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/11/17	684-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/11/17	685-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/14/17	686-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/14/17	687-2017	PALMETTO GBA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/15/17	688-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/15/17	689-2017	ANTHEM BCBS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/16/17	690-2017	MOLINA HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/16/17	691-2017	ANTHEM COMMUNITY INSURANCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/16/17	692-2017	CARESOURCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/16/17	693-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/17/17	694-2017	ANTHEM COMMUNITY INSURANCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/17/17	695-2017	UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/18/17	696-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/18/17	697-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/18/17	698-2017	UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/21/17	699-2017	HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/21/17	700-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/22/17	700-2017	AARP	2191-299-0000		
8/22/17	701-2017	ANTHEM COMMUNITY INSURANCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT LIFESQUAD SERVICES (DIRECT DEPOSIT
8/22/17	702-2017	ANTHEM COMMONITY INSURANCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/22/17	703-2017	HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/22/17	705-2017	PALMETTO	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/22/17	705-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/23/17	706-2017	AFTNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/24/17	707-2017	PGBA TRICARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/24/17	708-2017	CGS CGS	2191-299-0000		
	710-2017				LIFESQUAD SERVICES (DIRECT DEPOSIT
8/25/17 8/28/17	710-2017	CGS AETNA	2191-299-0000 2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT LIFESQUAD SERVICES (DIRECT DEPOSIT
8/28/17		AARP			LIFESQUAD SERVICES (DIRECT DEPOSIT
8/28/17	712-2017 713-2017	CGS	2191-299-0000		,
00					LIFESQUAD SERVICES (DIRECT DEPOSIT
8/29/17	714-2017	HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/29/17	715-2017	ANTHEM BCBS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/29/17	716-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/30/17	717-2017	AETNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/30/17	718-2017	CARESOURCE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/30/17	719-2017	HWHO	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/30/17	720-2017	HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/30/17	721-2017	AETNA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/31/17	722-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/31/17	723-2017	BUCKEYE COMMUNITY	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/31/17	724-2017	UNITED HEALTHCARE	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/31/17	725-2017	CGS	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT
8/1/17	669-2017	AARP	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
8/1/17	670-2017	HUMANA	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
8/3/17	726-2017	STATE OF OHIO MEDICAID	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
8/10/17	727-2017	STATE OF OHIO MEDICAID	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
8/31/17	728-2017	STATE OF OHIO MEDICAID	2191-299-0000		LIFESQUAD SERVICES (DIRECT DEPOSIT)
8/7/17	738-2017	CGS	2191-299-0000	\$791.61	LIFESQUAD SERVICES (DIRECT DEPOSIT)
				\$34,452.04	

Visitor Concerns

Resident George Butts questioned the Trustees regarding any sewer developments near his property in the Hamilton Road, Nickel Road, and Union Road areas of the township. Mr. Sams informed Mr. Butts that discussions were being held at a County level regarding Warren County assuming control of the sewers in district 208 from Butler County.

Residents Steve and Anessa Meister questioned the board regarding responsibility for the repair of ditching issues in the Keever Creek Subdivision. Mr. Chasteen informed Mr. and Mrs. Meister that the Township had not accepted those roads and would not do so until the issue has been corrected by the developer. Mr. and Mrs. Meister expressed concerns that the issue was not being corrected properly because the area has already begun being seeded and water is still ponding in the area. Mrs. Boggs and Mr. Chasteen will contact the Warren County Engineers Office for a review of the area and discussion on possible steps forward to correct the issue.

Trustee Reports:

None

Mr. VanDeGrift made a motion seconded by Mr. Sams to enter into executive session to consider the purchase of property for public purposes pursuant to ORC 121.22(G)(2). Upon roll call to enter executive session, Mr. Sams "YEA" and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 07:35 P.M.

There being no further discussion to be held in executive session, Mr. VanDeGrift made a motion seconded by Mr. Sams to enter out off executive session to the regular scheduled meeting of the township board of trustees. Upon roll call to exit executive session, Mr. Sams "YEA" and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 08:05 P.M.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for August 26, 2017 at 8:00 A.M.

Signed:	President
Attest:	Chief Fiscal Officer

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (Board of Township Trustees) RESOLUTION 17-09-01

The Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, met in Regular session on the 11th day of September, 2017, at the office of Turtlecreek Township with the following members present:

Mr. Jonathan D. Sams Mr. Jim VanDeGrift

Mr. Sams moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2018; and

WHERE AS, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Governing Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted' and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A					
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET					
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES					
			County	Auditor's	
			Estimate	of Tax Rate	
	Amount Approved by	Amount to be Derived	to Be	e Levied	
	Budget Commission	from Levies Outside 10	Inside 10	Outside 10	
FUND	Inside 10 M. Limitation	M. Limitation	M. Limit	M. Limit	
	Column I	Column II	III	IV	
General Fund	250,000.00		0.61		
Road & Bridge Fund	535,000.00		1.51		
Special Levy - Ambulance		213,000.00		1.00	
Special Levy - Fire		233,000.00		1.50	
EMS/Fire Special Levy		239,000.00		1.00	
EMS/Fire Special Levy		1,126,000.00		3.50	
TOTAL	\$ 785,000.00	\$ 1,811,000.00	2.12	7.00	

SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITA	TION, EXCLUSIVE OF	DEBT LEVIES		
FUND	Maximum Rate Authorized to Be levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)		
SPECIAL LEVY FUNDS:				
Ambulance Levy authorized by voters on				
11/5/96 not to exceed indefinite years	1.00	\$213,000.00		
Fire Levy authorized by voters on				
5/6/86 not to exceed indefinite years	1.50	\$233,000.00		
EMS/Fire Levy authorized by voters on				
5/5/98 not to exceed indefinite years	1.00	\$239,000.00		
EMS/Fire Levy authorized by voters on				
11/4/08 not to exceed indefinite years	3.50	\$1,126,000.00		
and be it further				
RESOLVED, that the Township Fiscal Off	cer of this Board be and	d she is hereby directed to		
certify a copy of this Resolution to the County	Auditor of said County.			
Mr. VanDeGrift seconded the Resolution and	the roll being called			
upon its adoption the vote resulted as follows:				
upon its adoption the vote resulted as ionows.				
Mr. Jonathan D. Sams , "YEA"				
Mr. Jim VanDeGrift, "YEA"				
Adopted the 11th day of September, 2017				
	Township Fiscal			
	Officer of the Board of			
	Township Trustees of			
	Turtlecreek Township,			
	Warren County, Ohio			

RESOLUTION 17-09-02 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

RESOLUTION TO REIMBURSE THE GENERAL FUND FOR LEGAL SERVICES PAID FOR THE CREATION OF THE LEBANON/TURTLECREEK TIF FROM FUND 2901 PER THE TIF DOCUMENTS

WHEREAS, Resolution 12-12-25 allows for the creation of the TIF cost to be paid from the service payments;

WHEREAS, the Fund 2901 now has the money to repay the expenses that the township paid for the creation of the TIF;

WHEREAS, the cost of the legal services for the creation of the TIF are \$22,863.77;

THEREFORE, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution was approved to reimburse the General Fund in the amount of \$22,863.77. All voiced a "YEA" vote and the resolution passed.

Adopted this 1	th day of September, 2017.
Signed:	" YEA"
	" YEA"
	"YEA"
Attest:	Chief Fiscal Office
RESOLUTION TURTLECREE WARREN CO	K TOWNSHP
they shall rene cost of \$47,18 Fund and Fire	ED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, the way the property and liability insurance with OTARMA Insurance at an approximat 5.00. Source of the funds will be from the General Fund, Road Department, EMFund. (Other-Insurance and Bonding). Resolution was initiated by Mr. Sams ar r. VanDeGrift. All voiced a "YEA" vote and the resolution passed.
Adopted this 1	th day of September, 2017.
Signed:	"YEA"
Attest:	Chief Fiscal Officer