TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON February 12 18

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 12, 2018 at 7:00 p.m. with the following person present:

TRUSTEES: Jonathan Sams, Daniel Jones and Jim VanDeGrift (Arrived at 7:20 p.m.) CHIEF FISCAL OFFICER: Amanda Childers GUESTS: Steve Flint, Tammy Boggs, Michael Jameson, Ron Chasteen, Michael Shaffer, Larry Sims, Katie Horvath, Kelly Cummings, Rian Long, and Cynthia Browning.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the previous meeting, January 30, 2018 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Sheriff Larry Sims presented the Trustees with the Warren County Sheriff's Office annual report. Sheriff Sims gave a very informative talk about plans for a new jail, crime and drug cases, the retirement of K-9 Tango and his replacement Maverick. Township Trustee Jonathan Sams thanked Sheriff Sims and his entire staff for their timely response to our township personnel and also our residents. Mr. Sams offered the Townships support in any way we can assist the Sheriff's Office.

Katie Horvath, Warren County Prosecutors Office, introduced herself to the Trustees and everyone else present. Mrs. Horvath has been with the Prosecutors Office for 5 years in the juvenile court of appeals office, but has recently moved to the civil division. With that move, Mrs. Horvath will be working with the townships along with Mr. Keith Anderson, Mr. Adam Nice and Mr. Bruce McGary. Mr. Jones, Township Trustee and Mr. Sams thanked Mrs. Horvath for taking time to come to the meeting and introduce herself. They voiced appreciation for the assistance we receive from the Prosecutors Office and look forward to future collaborations.

Department Reports:

Fire/EMS:

Mike Jameson, Assistant Fire Chief, informed the Trustees that Medic 33, Engine 32 and Tanker 31-2 (adjustment to resolution 17-11-03 approved on November 28, 2017) all need tires replaced. The amount to replace all the tires will be \$4,506.54 to Walt Luti Tire. Mr. Jones made a motion to approve the tire repairs for Medic 22, Engine, 32 and Tanker 31-2 in the amount of \$4,506.54, seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-01.** (A copy of the resolution is included in the minutes).

Road and Bridge:

Road Supervisor Ron Chasteen reported to the Trustees that they have unloaded the salt from the trucks and cleaned them up. Mr. Chasteen stated that so far this winter the crews have used 600 tons of salt. Comparatively, the crews used 182 tons of salt last winter.

Mr. Chasteen informed the board the Engineer's office is requesting a letter regarding participation in road resurfacing for 2018. The Trustees requested that Mr. Chasteen provide the board with a 5-year plan of roads indicating what needs resurfaced now and what roads he expects to need attention in the future. Mr. Chasteen agreed to assemble the data working with the Engineer's office for procuring estimates. Mr. Jones made a motion to approve Turtlecreek Township participation in Warren County Engineer's Annual Resurfacing, Chip Seal and striping projects for 2018. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-02.** (A copy of the resolution is included in the minutes).

Administration:

Mrs. Tammy Boggs, Township Administrator, informed the trustees that Alex Guard has completed and passed his paramedic certification. Mrs. Boggs requested that Mr. Guard receive \$1.00 per hour pay increase. Mr. VanDeGrift made a motion to approve the increase in pay for Mr. Guard in the amount of \$1.00 beginning 2-3-18. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-04.** (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the board that Michael Jameson, Assistant EMS Chief, needs to execute an agreement between Cincinnati Fire Department and Turtlecreek Township. The agreement is for Clinical Field Preceptorship. Mr. Jones made a motion that Michael Jameson has the authority to sign the agreement, Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-03.** (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the board that it is time to make Appointments to Regional Planning for this year. The Trustees continued this subject until the next meeting.

Mrs. Boggs asked the trustees if they would like to appoint someone to the Public Works Commission Board. The PWIC District #10 board included Liberty Township, Chester Township, Oxford Township, Butler County, Ross Township, and Union Township participants. The commitment is for a three-year term. Mrs. Boggs agreed to inquire if the participants must be a Trustee and when the meetings occur. She will report at the next meeting.

Mrs. Boggs informed the trustees that Mr. Jameson would like residents to allow inspection of their driveway bridges and culverts by Turtlecreek Township Fire Department. The Trustees continued this subject until the next meeting.

Mrs. Boggs informed the trustees that she received a request from OSU for sponsorship of Warren County 4-H program awards. Mr. VanDeGrift made a motion to approve the sponsorship of Warren County 4-H program awards in the amount of \$500.00 again this year. Mr. Jones seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-05.** (A copy of the resolution is included in the minutes).

Mrs. Boggs requested approval for a contribution to the 2018 Drug Task Force in the amount of \$14,559.00 which equates to \$1.00 per resident. Mr. Jones made a motion to approve the contribution of \$14,559.00 to Warren County Drug Task Force. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-06.** (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the trustees she has been in discussion with Warren County and Butler County Transit services to bring workers into the area for current and future job openings. Butler and Warren County is planning a service, which takes people from the Dayton Mall area down 75 to Springboro, Franklin, Monroe, and Liberty Township areas and back. They have requested participation from the Township in the form of funding of \$5,000.00 with a 3 year commitment. More information will be forth coming and no funding decision was made at this point.

Fiscal Officer Reports:

General Reports:

CORRESPONDENCE:

IN:

Letter from Premier Health regarding pharmacy regulations for Atrium Medical Center

Email from Mr. Anderson regarding roads in Buckeye Fields
Letter from PWIC regarding township appointments to District #10
Public records request from the City of Lebanon Fire Department
Letter from WC Engineer's Office regarding the street sweeping for 2018
Letter thanking the Trustees for the 4-H sponsorship of awards for 2017
Letter from City of Lebanon regarding the West Main Street Area Plan
Letter from Ohio Department of Commerce regarding the MARCS grant
Letter from WC Drug Task Force for contribution for 2018.
Letter from WC Rural Zoning regarding violation at 635 Hoffman Ave
Letter from WC Rural Zoning regarding violation at 934 Nixon Camp Road
Letter from Ohio Department of Taxation regarding Miami Valley Gaming
payment

OUT:

Email to Mr. Anderson regarding schedule for road maintenance in Buckeye Fields

Letter to WC Engineer's Office for acceptance of the Estates of Keever Creek Section 1 Ph 1A and 2A

Letter requesting W-9 from Evan CivilPro, JBA Garage Doors, Frost, Brown, Todd

Mrs. Childers, Fiscal Officer, requested reimbursement for her expenses of \$585.75 during Ohio Township Association Conference in Columbus January 31 - February 2. Mr. Sams made a motion to approve reimbursement to Mrs. Childers in the amount of \$585.75 for expenses incurred at Ohio Township Association conference. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolution 18-02-07.** (A copy of the resolution is included in the minutes).

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 29596 through 29678 (copy to follow) and Vouchers 17-2018, 22-2018 and 23-2018.

The Fiscal Officer reported the following income from:

Post Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/29/18	78-2018	MEDICAL MUTUAL	2191-299-0000	\$684.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/30/18	79-2018	CGS	2191-299-0000	\$288.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/30/18	80-2018	ANTHEM	2191-299-0000	\$304.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/18	81-2018	CARESOURCE	2191-299-0000	\$449.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/18	82-2018	CGS	2191-299-0000	\$1,632.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/30/18	83-2018	PREMIER HEALTH PLAN	2191-299-0000	\$208.67	LIFE SQUAD SERVICES
1/30/18	84-2018	WESTERN RESERVE GROUP	2191-299-0000	\$250.00	LIFE SQUAD SERVICES
				\$3,818.56	
1/31/18	85-2018	AMERITEAM SERVICES LLC	2191-892-0000	\$1,110.60	REFUND OF OVERPAYMENT M CONWAY
1/30/18	86-2018	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$807.22	REFUND OF PREMIUM
				\$1,917.82	
1/31/18	87-2018	STAROHIO	1000-701-0000	\$16,836.24	JANUARY 2018 INTEREST
1/31/18	88-2018	PRIMARY	1000-701-0000	\$8.00	JANUARY 2018 INTEREST
				\$16,844.24	

Visitor Concerns:

None

Trustee Reports:

Mr. VanDeGrift made a motion seconded by Mr. Jones to enter into executive session to discuss the purchase and sale of property ORC 121.22(G)(2). Upon roll call to enter executive session, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA". All voiced a "YEA" vote and the motion passed to enter into executive session at 7:45 p.m.

There being no further discussion to be held in executive session, Mr. Jones made a motion to exit out of executive session to the regular scheduled meeting of the township board of trustees and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift . Upon roll call to exit executive session, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA". All present voiced a "YEA" vote and the motion was passed at 08:41 p.m.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting has been rescheduled for February 27, 2018 at 8:00 a.m.

Signed:	President	
_		
Attest:	Chief Fiscal Officer	

RESOLUTION 18-02-01 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

Adopted this 12th day of February, 2018

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that a determination has been made that the tires on Medic 33, Engine 32 and Tanker 31-2 (adjustment to resolution 17-11-03 approved on November 28, 2017) are in need of replacement. The amount to replace all the tires will be \$4,506.54 to Walt Luti's Tire. Source of the funds will be the Fire Fund (2192) repairs and maintenace in the amount of \$3,907.68 and EMS Fund (2191) repairs and maintenace in the amount of \$598.86.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Signed:	_ "YEA"
	_ "YEA"
Attest:	_ Chief Fiscal Officer
RESOLUTION 18-02-02 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO	
	gineer's Annual Resurfacing, d Striping Project
WHEREAS, Turtlecreek Township desires to p the Warren County Engineer's Office; and	participate in the 2018 Resurfacing Project through
WHEREAS, in order to save money and exped Township to participate with the Warren Count Project for the 2018 construction season; and	dite the bidding process, it benefits Turtlecreek y Engineer's Office for the 2018 Resurfacing
THEREFORE, BE IT RESOLVED, by the Boar participate with the 2018 Warren County Engin Project.	rd of Trustees of Turtlecreek Township to neer's Annual Resurfacing, Chip Seal, and Striping
Mr. Jones moved for adoption of the foregoing Upon call of the roll, the following vote resulted	resolution, being seconded by Mr. VanDeGrift.
Mr. Sams Mr. VanDeGrift Mr. Jones	"YEA" "YEA" "YEA"
Resolution adopted this 12 th day of February, 2	2018.
Turtlecreek Township	
Chief F	iscal Officer

RESOLUTION 18-02-03 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

Adopted this 12th day February, 2018

RESOLUTION TO AUTHORIZE MICHAEL JAMESON, ASSISTANT EMS CHIEF TO EXECUTE AGREEMENT BETWEEN CINCINNATI FIRE DEPARTMENT AND TURTLECREEK TOWNSHIP

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Michael James, Assistant EMS Chief to sign the agreement with Cincinnati Fire Department for Clinical Field Preceptorship; and

WHEREAS, the agreement will be between Cincinnati Fire Department and Turtlecreek Township; and

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift, Michael Jameson has the authority to sign the agreement as stated above. All voiced a "YEA" vote and the resolution passed.

Signed:	"YEA"
	"YEA"
	"YEA"
Attest:	Chief Fiscal Officer
RESOLUTION 18-02-04 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO	
FOR COMPLETIC	UTHORIZING THE PAY INCREASE ON AND PASSING OF PARAMEDIC ION FOR ALEXANDER GUARD
WHEREAS, Alexander Guard has comp	pleted and passed his paramedic certification; and
WHEREAS, Alexander Guard should repassing of his paramedic certification; a	eceive \$1.00 per hour pay increase for the completion and and
WHEREAS, Alexander Guard's \$1.00 in	ncrease is effective as of February 3, 2018; and
), by the Board of Trustees of Turtlecreek Township, approved the pay increase of \$1.00 effective February 3,
Mr. VanDeGrift moved to adopt the fore upon call of the roll the following vote re	going Resolution. Mr. Jones seconded the motion and sulted:
Mr. Jones Mr. VanDeGrift - Mr. Sams	"YEA" "YEA"
Resolution adopted this 12th day of Feb	ruary, 2018.
THE BOARD OF TURTLECREEK TOV	VNSHIP TRUSTEES
	
Attest:	Chief Fiscal Officer

RESOLUTION 18-02-05 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

Adopted this 12th day of February, 2018

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Warren County Junior Fair Board in the amount of \$500.00 in support of the Warren County Fair Awards. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. VanDeGrift seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Signed:	"YEA"
·	"YEA"
Signed:	"YEA"
Attest:	Chief Fiscal Officer
RESOLUTION 18-02-06 TURTLECREEK TOWNSHP WARREN COUNTY, OHIO	
they shall pay to the Warren County Dru	tees of Turtlecreek Township, Warren County, Ohio, that g Task Force the sum of \$14,559.00. Source of the 00-210-370-0000 (Payment to Another Political
Resolution was initiated by Mr. Jones an and the resolution passed.	nd seconded by Mr. VanDeGrift. All voiced a "YEA" vote
Adopted this 12th day of February, 2018.	
Signed:	"YEA"
	"YEA"
	"YEA"
Attest:	Chief Fiscal Officer

RESOLUTION 18-02-07 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

RESOLUTION TO AUTHORIZE REIMBURSEMENT FOR OHIO TOWNSHIP ASSOCIATION CONFERENCE FOR AMANDA CHILDERS

WHEREAS, it is the intent of the Turtlecreek Township Board of Trustees to authorize reimbursement of cost incurred at the Ohio Township Association Conference in the amount of \$575.85 to Ms. Childers.

WHEREAS, the township has a resolution authorizing the cost of expenses incurred during a conference for elected officials be paid for by the township;

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of February, 20	18.
Signed:	" YEA"
	" YEA"
	"YEA"
Attest:	Chief Fiscal Officer

Number	Post Date	Total Warrant Amount	Account Code	Payee
17-2018	2/5/18	\$5,032.00	1000-110-230-0000	BUREAU OF WORKERS' COMPENSATION
22-2018	2/9/18	\$6,720.75	1000-110-111-0000	US TREASURY (IRS) 941 TAX
23-2018	1/31/18	\$22.00	1000-110-599-0000	LEBANON CITIZENS NATIONAL BANK
29596	2/6/18	\$125.00	2191-230-599-0005	ALEX GUARD
29597	2/7/18	\$83.23	2031-330-323-0000	BRANTS HARDWARE, INC.
29598	2/7/18	\$1,191.60	1000-110-319-0000	BRICKER & ECKLER
29599	2/7/18	\$375.00	2031-330-323-0000	CASE TOWING
29600	2/7/18	\$420.14	1000-120-341-0000	CINCINNATI BELL
29601	2/7/18	\$2,063.14	1000-120-351-0000	CITY OF LEBANON, DEPT. OF SERVICE
29602	2/7/18	\$57.20	1000-110-349-0000	COX OHIO PUBLISHING
29603	2/7/18	\$1,871.92	1000-120-359-0000	DUKE ENERGY
29604	2/7/18	\$1,007.77	2401-310-360-0000	DUKE ENERGY
29605	2/7/18	\$846.84	2411-310-360-0000	DUKE ENERGY
29606	2/7/18	\$1,899.57	2421-310-360-0000	DUKE ENERGY
29607	2/7/18	\$1,244.34	1000-610-359-0000	DUKE ENERGY
29608	2/7/18	\$258.99	2191-230-590-0004	GALL'S, INC.
29609	2/7/18	\$182.95	1000-110-360-0000	GO CONCEPTS, INC.
29610	2/7/18	\$1,603.06	2191-230-420-0000	HENRY SCHEIN
29611	2/7/18	\$89.54	2031-330-420-0000	IBS OF OHIO RIVER VALLEY
29612	2/7/18	\$205.55	2031-330-323-0000	J & N ELECTRIC
29613	2/7/18	\$657.80	2031-330-420-0000	NORMAC COMPANY LLC
29614	2/7/18	\$52.74	2031-330-420-0000	NORTHERN SAFETY CO., INC
29615	2/7/18	\$180.76	1000-110-410-0000	STAPLES
29616	2/7/18	\$27.12	2192-220-323-0000	SUTPHEN CORPORATION
29617	2/7/18	\$60.48	2192-220-323-0000	VOGELPOHL FIRE EQUIPMENT INC
29618	2/7/18	\$23,166.00	2021-330-360-0000	WARREN COUNTY ENGINEER, NEIL TUNISON
29619	2/7/18	\$40.40	1000-610-599-0000	WARREN COUNTY TREASURER BARNEY WRIGHT
29620	2/9/18	\$1,077.74	2193-230-190-0000	MICHAEL L. ABBOTT
29621	2/9/18	\$231.36	2193-230-190-0000	CHRISTOPHER THOMAS BARTESKO
29622	2/9/18	\$2,060.00	1000-110-131-0000	TAMMY K BOGGS
29623	2/9/18	\$1,866.14	2193-230-190-0000	JON PAUL CAMPBELL
29624	2/9/18	\$1,318.04	2031-330-190-0000	TIMOTHY SCOTT CASTLE
29625	2/9/18	\$1,166.00	2031-330-190-0000	RONALD K. CHASTEEN
29626	2/9/18	\$1,123.40	2193-230-190-0000	GIDEON D. CONGER

Number Post Date Total Warrant Amount Account Code Paye	
29628 2/9/18 \$656.09 2193-230-190-0000 MITCHELL DAVID CONWAY 29629 2/9/18 \$656.09 2193-230-190-0000 JEFFREY BRIAN DAHLHOFF 29630 2/9/18 \$341.89 2193-230-190-0000 JACQUELINE MARIE DAVIS 29631 2/9/18 \$341.89 2193-230-190-0000 SCOTT A DAVIS 29632 2/9/18 \$418.16 2193-230-190-0000 SHANNON R DEYE 29633 2/9/18 \$418.16 2193-230-190-0000 BRADLEY J EDRINGTON 29635 2/9/18 \$1,608.81 2193-230-190-0000 BRADLEY J EDRINGTON 29636 2/9/18 \$962.50 2193-230-190-0000 BRIAN L ELLEMAN 29636 2/9/18 \$402.69 2193-230-190-0000 ALEXANDER S GUARD 29639 2/9/18 \$402.69 2193-230-190-0000 JEROMY LEE GUERRA 29640 2/9/18 \$543.07 2193-230-190-0000 MARK R HALL 29642 2/9/18 \$1,335.00 2193-230-190-0000 MARK R HALL 29644 2/9/18 \$294.28 2193-230-190-0000 MARK R HALL 29644 2/9/18 \$294.28 2193-230-190-0000 BRIAN L HOLTEL KENT IVAN HURTT 29646 2/9/18 \$2,280.01 2031-330-190-0000 BRIAN L HOLTEL KENT IVAN HURTT 29646 2/9/18 \$2,280.01 2031-330-190-0000 SHAWN L LYNCH 29648 2/9/18 \$1,150.66 2031-330-190-0000 SHAWN L LYNCH 29649 2/9/18 \$1,204.77 2031-330-190-0000 MELISSA R WAINSCOTT 29652 2/9/18 \$579.31 2193-230-190-0000 MELISSA R WAINSCOTT 29653 2/9/18 \$275.38 2192-220-190-0000 BRAN L HONE ENTRY WILL WORLD 29653 2/9/18 \$275.38 2192-220-190-0000 BRAN L ELLEMAN 20193-230-190-0000 MELISSA R WAINSCOTT 29653 2/9/18 \$275.38 2192-220-190-0000 BRADLEY J EDRINGTON SCOTT 29653 2/9/18 \$275.38 2192-220-190-0000 BRADLEY J EDAVIS SCOTT 29652 2/9/18 \$275.38 2192-220-190-0000 BRADLEY J EDAVIS SCOTT 29652 2/9/18 \$275.38 2192-220-190-0000 BRADLEY J EDAVIS SCOTT 29652 2/9/18 2/9/18 2	
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29654 2/9/18 \$2,110.43 1000-110-121-0000 AMANDA KING CHILDERS	
29655 2/9/18 \$1,196.25 1000-110-111-0000 DANIEL F. JONES	
29656 2/9/18 \$1,648.34 1000-110-111-0000 JONATHAN D SAMS	
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29662 2/9/18 \$34.42 2192-220-190-0000 JON W. CAMPBELL	
29663 2/9/18 \$109.61 2191-230-190-0000 STACY ANNETTE GUERRA	
29664 2/9/18 \$10.97 2192-220-190-0000 ADAM R HORWARTH	
29665 2/9/18 \$120.05 2192-220-190-0000 BRIAN EUGENE LOUALLEN	
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29676 2/9/18 \$1,309.00 1000-110-389-0000 RINEHART WALTERS DANNI	ER
29677 2/9/18 \$190.42 2193-230-190-0000 OHIO CHILD SUPPORT PAYN	MENT CENTRAL
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